



BAAQMD CREDIT CARD PAYMENT Form

REVISED 03/25/15

**THE CREDIT CARD PAYMENT FORM MAY BE DOWNLOADED FROM THE BAY AREA AIR
QUALITY MANAGEMENT DISTRICT WEBSITE:**

<http://www.baaqmd.gov/Forms.aspx>

CC ADM CREDIT CARD



CREDIT CARD PAYMENT FORM

NO EMAIL OR PHONE SUBMISSIONS

Required:

Invoice #



Amount: \$

Invoice #

PAYMENT FOR:

Permit Application #	
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Renewal Site #	
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NOV Violation Notice #	
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Other: (Public Records, Etc.)	
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Please Fax To:
Secure Fax Line
415-749-4969

Credit Card 24/7 Help Line
415-749-4636

THIS FORM CANNOT BE USED TO PAY FOR:
RENOVATIONS / DEMOLITIONS / OPEN BURNS **

CREDIT CARD INFORMATION:

VISA & MASTERCARD ONLY

Name (Business):

Contact Phone:

CVV2(*) / & Exp Date:

Credit Card Number:

(*) CVV2 is the 3-digit number on the back of the card.

Signature (Required): _____

Authorized Signature indicates that you are approving the Bay Area Air Quality Management District to charge to your credit card for the amount due and payable as indicated above.

Credit cards faxed to 415-749-4969 are accessible only to designated Finance Staff. The date of the fax and/or postmark is considered the paid-by-date. Credit card numbers will not be accepted by phone or email. If you require further information concerning how to make a credit card payment to the Air District, please call our informational line at: 415-749-4636. A resubmission of this form may be required if details such as the payment amount or authorizing signature are missing. The amount written will be the amount charged, regardless if the amount due is different. If you need information pertaining to how much the balance due is, please discuss with your designated Air District contact or call the following appropriate contact number as listed below : **FACILITIES:** 415-749-4990 **LEGAL:** 415-749-4790 **PUBLIC RECORDS:** 415-749-4761 for help.

If a refund is determined, a credit will be issued back to the credit card used for the original payment. The Finance staff can be contacted via 415-749-4942, 415-749-4636, or rworld@baaqmd.gov.

There are no transaction or convenience fees assessed for using this form, or paying by credit card.

(Optional) Email or Fax Receipt to: _____

MAILING ADDRESS

939 Ellis Street • San Francisco California 94109
Help Line: 415-749-4636 / Fax: 415-749-4969 • <http://www.baaqmd.gov>

CITY OF SAN MATEO :: BUILDING DIVISION