



# ADMINISTRATIVE REPORT

**TO:** Senior Commission

**FROM:** Paul Council, Community Services Manager

**PREPARED BY:** Paul Council, Community Services Manager

**SUBJECT:** Self Help for the Elderly

**DATE:** Special Meeting: February 9, 2015

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## RECOMMENDATION

Discuss the informational presentation made by Self Help for the Elderly at the November 17, 2015 Senior Commission meeting, and review/edit/approve a draft letter to the City Council with the Commission's observations on Self Help for the Elderly's services.

## BACKGROUND

At the November 17, 2014 Senior Commission meeting, Self Help for the Elderly gave an informational presentation on its services. At the January 12, 2015 Senior Commission meeting, Commissioner Lew initiated a discussion about the presentation, and a desire to communicate with the City Council about it. The consensus of the Senior Commission was to transmit a letter to the City Council communicating its perspective that Self Help is a valuable service provider, and noting the large contingent of patrons and supporters that attended the November meeting.

Staff indicated that it would confirm with the City Attorney whether it would be appropriate to send a letter based upon that discussion, and draft a letter. The City Attorney indicated that because the item was not specifically on the January 12, 2015 agenda, that no action could be taken, including sending a letter, and that the discussion was also inappropriate because it was not on the agenda. The City Attorney counselled that the item would need to be agendized to proceed. When informed of this, Senior Commissioners expressed a sense of urgency to address the item, and requested that this special meeting be scheduled to review and approve a letter to the City Council about Self Help for the Elderly's services.

A draft letter has been provided as Attachment 1 for the Commission to review, discuss and edit/approve.

## ATTACHMENTS

1. Draft Letter to City Council re Self Help for the Elderly

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CITY OF SAN MATEO  
Senior Commission



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**DRAFT**

(date)

Honorable Mayor and City Council:

Self-Help for the Elderly made an informational presentation on its services to the Senior Commission at its November 17, 2014 meeting. Self-Help's leadership, staff and a contingent of approximately 50 supporters and patrons visited us for the presentation.

The Commission was impressed with the presentation, the number of programs and participants engaged, and the show of support from its participants by their attendance at our meeting.

This presentation confirmed for the Senior Commission that Self-Help for the Elderly is an asset to San Mateo County and the City of San Mateo, and it was the consensus of the Senior Commission to share this perspective with the City Council.

Sincerely,

Peter Yeatrakas  
Senior Commission Chair