

Adopted Comprehensive Fee Schedule

July 1, 2026 - June 30, 2027

CITY OF SAN MATEO

COMPREHENSIVE FEE SCHEDULE

Table of Contents

City Clerk's…….....1.1

Community Development

Building……...……..……...……..…....2.1

Code Enforcement……...…….....3.1

Planning……...……..……...……...……..4.1

Finance……...……...……...….5.1

Library…….....6.1

Parks & Recreation…….....…7.1

Police…….……....…8.1

Public Works…….....9.1

Penalties & Interest……...…....10.1

Impact, In-lieu, and Linkage Fees……....…...…..11.1

Customers using credit/debit cards to pay for services will be charged a service fee payable to the City's merchant service provider at the rate of 2.6%+ in addition to the cost of services. The credit card service fee will be reflected as a separate transaction on your credit card statement. As an alternative, checks and money orders are acceptable by mail or cash, check, e-check and money orders in person at City facilities.

CITY CLERK

DESCRIPTION OF SERVICES	UNIT	FEE
I. ELECTION DOCUMENT COPIES	Per Page	$0.10
II. PHOTOCOPIES	Per Page	$0.15
III. OUTSIDE SERVICES Reproductions not performed by City (maps, photos, etc.).	Per Reproduction	Actual Costs
IV. CERTIFICATIONS	Each	$1.50
V. APPEALS to the City Council of a decision by the Planning Commission, Community Relations Commission, Sustainability and Infrastructure Commission, or Hearing Officer.	Each Appeal	$580.00
VI. CAMPAIGN SIGN COLLECTION FEE	Per Pickup	$60.00
VII. INITIATIVE FILING FEE	Each	$200.00

COMMUNITY DEVELOPMENT
BUILDING DIVISION

DESCRIPTION OF SERVICES	UNIT	FEE
I. BUILDING PLAN REVIEW FEES		
A. SINGLE FAMILY/DUPLEX RESIDENTIAL PLAN REVIEW	% of Building Permit Fee	70%
B. COMMERCIAL BUILDING PLAN REVIEW	% of Building Permit Fee	75%
C. MULTI-FAMILY RESIDENTIAL BUILDING PLAN REVIEW	% of Building Permit Fee	65%
D. AB-1332 Plan review to add ADU Plans to Pre-Approved ADU Gallery	50% of New Construction ADU permit fee.	$1,455.43
II. BUILDING PERMIT AND INSPECTION FEES		
A. SINGLE FAMILY/DUPLEX RESIDENTIAL PERMIT AND INSPECTION		
$1.00 - $500.00	Valuation	$288.95
$501.00 - $2,000.00	Valuation	$288.95 (for 1st $500) $12.84 for each add'l $100 or fraction thereof
$2,001.00 - $25,000.00	Valuation	$500.86 (for 1st $2,000) $22.33 for each add'l $1,000 or fraction thereof
$25,001.00 - $50,000.00	Valuation	$1,065.98 (for 1st $25,000) $28.48 for each add'l $1,000 or fraction thereof
$50,001.00 - $100,000.00	Valuation	$1,849.38 (for 1st $50,000) $21.94 for each add'l $1,000 or fraction thereof
$100,001.00 - $250,000.00	Valuation	$3,056.64 (for 1st $100,000) $14.16 for each add'l $1,000 or fraction thereof
$250,001.00 - $500,000	Valuation	$5,394.10 (for 1st $250,000) $7.75 for each add'l $1,000 or fraction thereof
$500,001 to $1,000,000	Valuation	$7,526.03 (for 1st $500,000) $6.96 for each add'l $1,000 or fraction thereof
$1,000,001 and Over	Valuation	$11,353.31 (for 1st $1,000,000) $3.48 for each add'l $1,000 or fraction thereof

COMMUNITY DEVELOPMENT
BUILDING DIVISION

DESCRIPTION OF SERVICES	UNIT	FEE
II. BUILDING PERMIT AND INSPECTION FEES *(continued)*		
B. COMMERCIAL BUILDING PERMIT AND INSPECTION		
$1.00 - $500.00	Valuation	$288.95
$501.00 - $2,000.00	Valuation	$288.95 (for 1st $500) $12.84 for each add'l $100 or fraction thereof
$2,001.00 - $25,000.00	Valuation	$500.86 (for 1st $2,000) $30.96 for each add'l $1,000 or fraction thereof
$25,000.01 - $50,000.00	Valuation	$1,284.27 (for 1st $25,000) $25.68 for each add'l $1,000 or fraction thereof
$50,000.01 - $100,000.00	Valuation	$1,990.66 (for 1st $50,000) $29.65 for each add'l $1,000 or fraction thereof
$100,000.01 - $500,000.00	Valuation	$3,621.74 (for 1st $100,000) $8.87 for each add'l $1,000 or fraction thereof
$500,000.01 - $1,000,000.00	Valuation	$7,526.03 (for 1st $500,000) $10.55 for each add'l $1,000 or fraction thereof
$1,000,000.01 - $5,000,000.00	Valuation	$13,331.17 (for 1st $1,00,000) $1.64 for each add'l $1,000 or fraction thereof
$5,000,000.01 - $10,000,000.00	Valuation	$20,549.09 (for 1st $5,000,000) $2.60 for each add'l $1,000 or fraction thereof
$10,000,000.01 - $25,000,000.00	Valuation	$34,830.84 (for 1st $10,000,000) $1.39 for each add'l $1,000 or fraction thereof
$25,000,000.01 - $50,000,000.00	Valuation	$57,743.26 (for 1st $25,000,000) $1.04 for each add'l $1,000 or fraction thereof
$50,000,000.01 - $75,000,000.00	Valuation	$86,306.76 (for 1st $50,000,000) $1.04 for each add'l $1,000 or fraction thereof
$75,000,000.01 and Over	Valuation	$114,870.26 (for 1st $75,000,000) $0.52 for each add'l $1,000 or fraction thereof

COMMUNITY DEVELOPMENT
BUILDING DIVISION

DESCRIPTION OF SERVICES	UNIT	FEE
II. BUILDING PERMIT AND INSPECTION FEES *(continued)*		
C. MULTI-FAMILY RESIDENTIAL BUILDING PERMT AND INSPECTION		
$1.00 - $500.00	Valuation	$288.95
$501.00 - $2,000.00	Valuation	$288.95 (for 1st $500) $12.84 for each add'l $100 or fraction thereof
$2,001.00 - $25,000.00	Valuation	$500.86 (for 1st $2,000) $30.96 for each add'l $1,000 or fraction thereof
$25,000.01 - $50,000.00	Valuation	$1,284.27 (for 1st $25,000) $25.68 for each add'l $1,000 or fraction thereof
$50,000.01 - $100,000.00	Valuation	$1,990.66 (for 1st $50,000) $29.65 for each add'l $1,000 or fraction thereof
$100,000.01 - $500,000.00	Valuation	$3,621.74 (for 1st $100,000) $8.87 for each add'l $1,000 or fraction thereof
$500,000.01 - $1,000,000.00	Valuation	$7,526.03 (for 1st $500,000) $10.55 for each add'l $1,000 or fraction thereof
$1,000,000.01 - $5,000,000.00	Valuation	$13,331.17 (for 1st $1,00,000) $3.57 for each add'l $1,000 or fraction thereof
$5,000,000.01 - $10,000,000.00	Valuation	$29,025.69 (for 1st $5,000,000) $5.16 for each add'l $1,000 or fraction thereof
$10,000,000.01 - $25,000,000.00	Valuation	$57,435.12 (for 1st $10,000,000) $1.73 for each add'l $1,000 or fraction thereof
$25,000,000.01 - $50,000,000.00	Valuation	$85,998.63 (for 1st $25,000,000) $1.55 for each add'l $1,000 or fraction thereof
$50,000,000.01 - $75,000,000.00	Valuation	$128,689.81 (for 1st $50,000,000) $1.04 for each add'l $1,000 or fraction thereof
$75,000,000.01 and Over	Valuation	$157,253.30 (for 1st $75,000,000) $0.52 for each add'l $1,000 or fraction thereof

NOTE: Valuation shall be determined based upon the International Code Council's most recently published Building Valuation Table with a regional cost modifier of 2.93. The project valuation will be inclusive of all trades - Building, Electrical, Mechanical, and Plumbing. Prior to permit issuance, the Building Official may adjust the plan checking/permit fee for an individual project when costs to the City are not congruent with this fee schedule.

COMMUNITY DEVELOPMENT
BUILDING DIVISION

DESCRIPTION OF SERVICES	UNIT	FEE
III. ADDITIONAL REQUIRED PLAN REVIEW & BUILDING PERMIT FEES		
A. FIRE PLAN CHECK		
1. Commercial and Multi-Residential		
0 -10,000 Square Feet	Per Occurrence	*See Note Below
10,001-35,000 Square Feet	Per Occurrence	*See Note Below
35,001-75,000 Square Feet	Per Occurrence	*See Note Below
75,001-120,000 Square Feet	Per Occurrence	*See Note Below
Over 120,000 Square Feet	Per Hour	*See Note Below
2. Single Family and Duplex Plan Review		
0-10,000 Square Feet	Per Occurrence	*See Note Below
*These fees are collected on behalf of the San Mateo Consolidated Fire Department. The current fee charged may be higher than those listed. Please see the San Mateo Consolidated Fire Department's fee schedule for current fees that will be collected by the City of San Mateo on behalf of San Mateo Consolidated Fire Department at: **smcfire.org/i-want-to**		
B. PLANNING SUPPORT FEE (PLAN CHECK/INSPECTION) (Fee covers initial review and 2 resubmittals) The fee will be charged for all projects which require a planning application, for new single-family homes and duplexes, and for any other permit application that requires review by the Planning Division.	Fee	10% of Building Permit Fee, with a minimum fee of $210
C. PUBLIC WORKS SUPPORT FEE (Fee covers initial review and two resubmittals) The fee will be charged for all projects related to approved commercial, multifamily, residential, or mixed-use Planning Applications.	Fee	25% of Building Permit Fee, with a minimum of $215
D. ADDITIONAL PLAN REVIEW FEES FOR PROJECTS REVIEWED 4TH REVIEW AND BEYOND	Hourly Rate	Please refer to Building, Fire, Public Works, and Planning Hourly Rate
E. PLAN CHECK FEES FOR IDENTICAL AND MIRROR IMAGE PLANS	Fee / Actual Cost	Actual Cost for all City Departments for additional identical and mirror image plan checks where applicable codes have not changed.
F. PARKS AND RECREATION FEES		
1. Park and Landscape Resources		
a. Park and Recreation Tax on Residential Building Permits	Per $100 Valuation on Building Permit App.	$0.30
2. Development Project Review Fee		
a. Consultants for specialized plan checking and inspection services or to expedite plan checking and inspection services		Fee is per Consultant's rate
b. Reimburse cost of staff or consultant time spent in plan check or inspection services. Park Plan Check and Inspection Services on Building Permits. Fee to be collected at time of Building Permit application. After payment of fees, Permittee may apply for an exemption for projects having no Park Plan Check or Inspection Requirements.	Building Valuation on Those Building Permits Whose Valuation is Over $5,000	0.05%
G. GENERAL PLAN MAINTENANCE FEE	Construction Valuation of All Projects	0.59% of valuation
H. STATE TAX Strong motion instrumentation and seismic hazard mapping (Fee set by State of California).	Fee	13 mills/$1,000 valuation Residential (Minimum $0.50) 28 mills/$1,000 valuation Non-Residential. (Minimum $0.50)
I. BUILDING STANDARDS ADMINISTRATION SPECIAL REVOLVING FUND	Fee	$1/$25,000 valuation
J. TECHNOLOGY FEE	Percentage	0.15% of valuation
K CONSTRUCTION WITHOUT A PERMIT Penalty incurred when any construction is performed without a permit.	All Required Permits	Minimum of 100% of all *applicable building permit fees
L. VIOLATION OF STOP WORK ORDER	Per Occurance	$ 282.78
*NOTE: The Building Official may adjust the construction valuation related to the scope of work performed without a permit.		

COMMUNITY DEVELOPMENT
BUILDING DIVISION

DESCRIPTION OF SERVICES	UNIT	FEE
IV. MISC. INSPECTIONS AND FEES Applicable to building, plumbing, electrical and mechanical permits.		
A. INSPECTIONS OUTSIDE OF NORMAL BUINESS HOURS	Per Hr (Min. 2 Hours)	$282.78
B. REINSPECTION FEE	Per Hr (Min. 1 Hour)	$282.78
C. PLAN REVIEW REQUIRED BY CHANGES, ADDITIONS OR REVISIONS TO APPROVED PLANS, OR MORE THAN TWO RECHECKS	Per Hr (Min. 1/2 Hour)	$294.87
D. REACTIVIATION FEE FOR EXPIRED PERMITS (Use 50% of original permit fee if permit fee is less than the reactivation fee)	Per Reactivation	$176.04
E. APPLICATION FOR DEMOLITION OF RESIDENTIAL UNITS WHICH HAVE BEEN DECLARED A PUBLIC NUISANCE OR WHICH ARE BEING DEMOLISHED ON APPROVAL OF THE BUILDING OFFICIAL UNDER SECTION 23.06.100.	Per Hour	$244.27
F. HARDSHIP WAIVER FOR DISABLED ACCESS REQUIREMENTS	Each	$644.77
G. APPLICATION FOR ALTERNATE MATERIALS AND CODE INTERPRETATIONS	Each	$907.73
H. PERMITS FOR SMALL ANIMAL & FOWL		$217.85
I. PROTECTED TREE REMOVAL PERMIT	Per Permit	$100.00*
See Parks & rec section page 8 for other costs VII. PARK AND LANDSCAPE RESOURCES		
J. ADDRESS ASSIGNMENT FEE to be charged when assignment is not required as a conditioin of construction; charge for non-essential address changes only	Each	$905.00
K. RE-ROOF'S		
1. Single Family Dwellings/Duplex's	Flat Fee	$539.14
2. Multi-Family, Mixed Use/Commercial		
0-5,000 Sq Ft	Flat Fee	$539.14
Over 5,000 Sq Ft	Flat Fee	$962.75
L. COMBINATION BUILDING, PLUMBING, ELECTRICAL, AND MECHANICAL PERMITS FOR MINOR RESIDENTIAL REMODELS:		
1. Bathroom or Kitchen Remodels - Per Remodel	Each Combination Permit	$719.58
M. WINDOW REPLACEMENTS FOR SINGLE FAMILY AND DUPLEX (same location, same size, 5 maximum)	Flat Fee	$430.21
N. WINDOW REPLACEMENTS FOR SINGLE FAMILY AND DUPLEX (same location, same size, more than 5)	Flat Fee	$642.56
O. CALIFORNIA'S EARTHQUAKE BRACE AND BOLT RETROFIT PROGRAM	Each	$648.06
P. ACCESSORY DWELLING UNITS		
New Construction	Each	$2,831.57
Remodel	Each	$2,031.12
Eligible Manufacture, Pre-Fab, or Pre-Approved	Each	$1,455.43
Q. JUNIOR ACCESSORY DWELLING UNITS	Each	$1,454.02

DESCRIPTION OF SERVICES	UNIT	FEE
IV. MISC. INSPECTIONS AND FEES *(continued)*		
Applicable to building, plumbing, electrical and mechanical permits.		
R. NEW ENERGY STORAGE SYSTEMS ONLY (Fee set by State of California AB-132; sunsets 1/1/2034)	Flat Fee	$450.00
S. SOLAR ENERGY SYSTEMS (Fee set by State of California AB-132; sunsets 1/1/2034)		
1. Single Family Dwellings	Each Combination Permit	$450.00
2. Multi-family Buildings		
Up to 15 kW	Each	$450.00
16 kW and up	Each	$465.00 + $15.00 for each additional kW
3. Commercial Buildings		
Up to 50 kW	Each	$1,000.00
51 kW to 250 kW	Each	$1,007.00 + $7.00 for each additional kW up to 250 kW
251 kW and up	Each	$2,405.00 + $5.00 for each additional kW over 250 kW
T. SOLAR THERMAL SYSTEMS (Fee set by State of California AB-132; sunsets 1/1/2034)		
1. Single Family Dwellings	Each Combination Permit	$450.00
2. Multi-family Buildings		
Up to 15 kWth	Each	$450.00
16 kWth and up	Each	$450.00 + $15.00 for each additional kW
3. Commercial Buildings		
Up to 30 kWth	Each	$1,000.00
31 kWth to 260 kWth	Each	$1,007.00 + $7.00 for each additional kWth up to 260 kWth
261 kWth and up	Each	$2,615.00 + $5.00 for each additional kWth over 260 kWth
U. ELECTRICAL VEHICLE CHARGING STATIONS		
1. Single Family Dwellings & Duplexes	Each	$213.45
2. Multi-Family/Commercial (Level I/II)		
1-6 Stations	Flat Fee	$600.76
7+ Stations	Flat Fee	$1,129.99
Multi-Family/Commercial (Level III)		
1-6 Stations	Each	$981.45
7+ Stations	Each	$1,464.47
V. TEMPORARY CERTIFICATE OF OCCUPANCY	Each	$481.92
W. CREATE A CERTIFICATE OF OCCUPANCY WHEN ONE DOES NOT EXIST OR IS NOT REQUIRED BY CODE = 50% OF TCO FEE	Each	$240.96
V. ELECTRICAL PERMIT FEES		
A. RESIDENTIAL ELECTRICAL PERMIT FEE	Each	$289.37
B. COMMERCIAL ELECTRICAL PERMIT FEE	Each	$1,245.52
C. COMMERCIAL TENANT IMPROVEMENTS: ELECTRICAL WORK ONLY	Sq Ft.	$0.24
D. ELECTRICAL REWIRING FOR SFR AND DUPLEX	Sq Ft.	$924.24
E. TEMPORARY ELECTRICAL POWER POLE	Each	$289.37

COMMUNITY DEVELOPMENT
BUILDING DIVISION

DESCRIPTION OF SERVICES	UNIT	FEE
VI. MECHANICAL PERMIT FEES		
A. RESIDENTIAL MECHANICAL PERMIT FEE	Each	$289.37
B. COMMERCIAL MECHANICAL PERMIT FEE	Each	$962.75
C. COMMERCIAL TENANT IMPROVEMENTS: MECHANICAL WORK ONLY	Sq Ft.	$0.24
D. HVAC INSTALLATIONS (RELOCATIONS AND NEW INSTALLATIONS FOR SFR AND DUPLEX)	Each	$828.51
VII. PLUMBING PERMIT FEES		
A. RESIDENTIAL PLUMBING PERMIT FEE	Each	$289.37
B. COMMERCIAL PLUMBING PERMIT FEE	Each	$962.75
C. COMMERCIAL TENANT IMPROVEMENTS: PLUMBING WORK ONLY	Sq Ft.	$0.24
D. TANKLESS WATER HEATER	Each	$507.23
E. REPIPE FOR WATER SUPPLY SYSTEMS FOR SFR AND DUPLEX	Each	$924.24
F. RESIDENTIAL HEAT PUMP WATER HEATER	Each	$145.00
VIII. SIGN PERMIT FEES**		
All permanent signs		Permit fee determined by Commercial Valuation Table
Temporary Banner (30-day)	Each	$217.85
****PENALTY**: When a sign permit is required and a sign is installed prior to obtaining a permit, a double fee shall be charged.		
IX. CHILD CARE DEVELOPMENT FEE	Per Sq. Ft.	
A. Residential		
1. Single-family	Per Dwelling Unit	$4,677.29
2. Multi-family	Per Dwelling Unit	$3,373.46
B. Commercial		
1. Retail	Per Sq. Ft.	$0.39
2. Office	Per Sq. Ft.	$0.67
3. Industrial	Per Sq. Ft.	$0.22
4. Hotel	Per Sq. Ft.	$0.14
X. COMMERCIAL LINKAGE FEE (City Council adopted September 16, 2016 - effective November 16, 2016) New commercial construction in excess of 5,000 Exempts public uses such as hospitals, nonprofit and government facilities, churches, schools and child care centers. Developers who enter written agreements to pay area standard wages to all construction workers on the project are entitled to a 25% reduction of the fee. Additionally, developers may provide construction of affordable housing units in lieu of the fee		
A. HOTELS	Per Sq. Ft.	$13.11
B. RETAIL, RESTAURANTS, AND SERVICES	Per Sq. Ft.	$6.55
C. OFFICE, RESEARCH & DEVELOPMENT USES, AND MEDICAL OFFICES	Per Sq. Ft.	$32.76
XI. ART IN PUBLIC PLACE FEE The fee is applicable to commercial and multi-family residential projects exceeding three (3) million dollars in total building valuation, excluding land acquisition and off-site improvement costs.	Each	1.19% of valuation

COMMUNITY DEVELOPMENT
CODE ENFORCEMENT

DESCRIPTION OF SERVICES	UNIT	FEE
I. NUISANCE ABATEMENT FEES FOR VIOLATIONS OF THE SMMC WHICH ARE SUBJECT TO ADMINISTRATIVE CITATION PER SMMC 1.10.		
1. Violations of the SMMC Administrative Citation Ordinance which have been abated within 10 days of service and verified by the Code Enforcement Division have a reduced fee.	First Citation If not Abated, Second Citation If not Abated, Third Citation	$100.00 $200.00 $500.00
II. NUISANCE ABATEMENT FEES FOR VIOLATIONS OF THE SAME SMMC SECTION WITHIN 12 MONTHS OF INITIAL CITATION	First Citation If not Abated, Second Citation If not Abated, Third Citation	$200.00 $300.00 $500.00
III. VIOLATIONS OF THE SMMC REQUIRING 1) ORDER OF ABATEMENT, 2) AN INSPECTION OF SEIZURE WARRANT, 3) A POSTING OF AN ORDER DESIGNATING THE PROPERTY AS UNSAGE TO OCCUPY, 4) THE COMMENCEMENT OF THE CIVIL LITIGATION PROCEEDINGS OR 5) SUMMARY ABATEMENT OF *Actual Cost includes all costs of abatement, including, but not limited to: code enforcement staff, and associated indirect costs, such as labor, equipment, private contractor, materials, materials storage, and all other costs reasonable and necessary to abate the nuisance.	Each Case	Actual Cost *
IV. APPEAL OF A DECISION OR ORDER TO ABATE	Each Appeal	$580.00
V. ABATEMENT ORDER VIOLATION CORRECTION RE-INSPECTION FEE	Each Inspection	$100.00

COMMUNITY DEVELOPMENT
PLANNING DIVISION

DESCRIPTION OF SERVICES	CHARGE TYPE	FEE OR INITIAL DEPOSIT
I. PLANNING APPLICATIONS		
A. PLANNING APPLICATION(S)- ZONING ADMINISTRATOR DECISION (SINGLE FAMILY ONLY OR CERTIFICATE OF PUBLIC CONVENIENCE AND NECESSITY - ALCOHOLIC BEVERAGES)	Initial Deposit	$4,000.00
B. PLANNING APPLICATION(S)- ZONING ADMINISTRATOR DECISION (OTHER THAN SINGLE FAMILY OR PCNs, INCLUDES SB330 PRELIMINARY APPLICATIONS)	Initial Deposit	$6,000.00
C. PLANNING APPLICATION(S)- PLANNING COMMISSION DECISION - IF NO PRE-APPLICATION REQUIRED	Initial Deposit	$10,000.00
D. PLANNING APPLICATION(S)- PLANNING COMMISSION DECISION - IF PRE-APPLICATION REQUIRED	Initial Deposit	$50,000.00
E. PLANNING APPLICATION(S)- PLANNING COMMISSION & CITY COUNCIL DECISION	Initial Deposit	$100,000.00
F. FENCE EXCEPTION SPAR PLANNING APPLICATION	Initial Deposit	$2,000.00
G. SPECIAL USE PERMIT - DAY CARE FACILITIES	Flat fee	$2,000.00
H. ANNUAL REVIEW OF DEVELOPMENT AGREEMENT	Initial Deposit	$4,500.00
I. DESIGN REVIEW BY CONSULTING ARCHITECT (required for projects with 6+ units, 10,000+ SF non-residential; or other projects as determined by City Resolution)	Initial Deposit	$5,000.00
J. LARGE PROJECT PRE-APPLICATION	Initial Deposit	$25,000.00
K. INFORMATIONAL NEIGHBORHOOD MEETING (PRE-APPLICATION) PUBLIC NOTICE LIST PREPARATION	Flat Fee	$500.00
L. MODIFICATIONS OF APPROVED PLANNING APPLICATIONS-ZONING ADMINISTRATOR DECISION	Initial Deposit	$3,000.00
M. MODIFICATIONS OF APPROVED PLANNING APPLICATIONS-PLANNING COMMISSION DECISION	Initial Deposit	$10,000.00
N. ZONING VERIFICATION REQUESTS	Flat fee	$825.00
O. GENERAL PLAN CONFORMANCE REQUESTS	Flat fee	$1,650.00
II. ENVIRONMENTAL CLEARANCE (CEQA) PROCESSING		
A. CATEGORICAL OR STATUTORY EXEMPTION (Excluding Single Family and PCNs)	Initial Deposit	$500.00
B. INITIAL STUDY/NEGATIVE DECLARATION	Initial Deposit	$5,000.00
C. INITIAL STUDY/EIR	Initial Deposit	$10,000.00
D. MANDATED FEDERAL, STATE OR COUNTY FEES (e.g., Fish & Game CEQA Fee; Fish & Game Code §711.4; Negative Declaration; EIR)	As Mandated by State	N/A
III. CITY STAFF TIME		
Planning Staff	Hourly Rate	$275.00
All City departments reviewing a planning application.	Hourly Rate	Actual Cost if no rate specified
IV. MONITORING OF REQUIRED MITIGATION MEASURE	Initial Deposit for	Determined for each project.
V. INVESTIGATION		
FEE for properties with code violations before or after planning approval.	Hourly Rate	$275.00
VI. RESEARCH FEE		
A. RETRIEVAL OF OFF-SITE PLANNING APPLICATION	Flat Fee	$180.20
B. RESEARCH REQUIRING EXTENSIVE STAFF TIME	Hourly Rate	$275.00
C. POST PLANNING APPLICATION PROJECT CONSULTATION	Hourly Rate	$275.00
VII. APPEALS		
A. APPEAL FEE - ALL PLANNING APPLICATIONS	Flat Fee	$580.00
VIII. LANDSCAPE UNIT IN-LIEU FEES	Per Landscape Unit	$357.07

COMMUNITY DEVELOPMENT
PLANNING DIVISION

DESCRIPTION OF SERVICES	CHARGE TYPE	FEE OR INITIAL DEPOSIT
IX. SUBORDINATION PROCESSING FEE		
Applies to requests to allow City Housing Program loans to subordinate to new mortgage lenders in conjunction with refinances.	Per Loan	$250.00
X. BELOW MARKET RATE ADMIN FEES		
A. Below Market Rate Unit Annual Monitoring Fee		
Applies to BMR units in market rate housing developments	Per Unit	$100.00
B. Below Market Rate Research Fee		
Applies to research requiring extensive housing staff time	Per Hour	$275.00
XI. BELOW MARKET RATE HOUSING FEE		
A fee in lieu of constructing affordable housing units onsite per Below Market Rate program:		
A. In Lieu Fees for Fractional Units		
1. Rental		
	0.1 Housing Unit	$34,255.00
	0.2 Housing Unit	$68,509.00
	0.3 Housing Unit	$102,764.00
	0.4 Housing Unit	$137,018.00
2. Owner		
	0.1 Housing Unit	$31,438.00
	0.2 Housing Unit	$62,875.00
	0.3 Housing Unit	$94,312.00
	0.4 Housing Unit	$125,749.00
B. In Lieu Fee for Projects Less than 11 Units		
1. Rental		
	5 Unit Project	$171,273.00
	6 Unit Project	$205,527.00
	7 Unit Project	$239,782.00
	8 Unit Project	$274,037.00
	9 Unit Project	$308,291.00
	10 Unit Project	$342,545.00
2. Owner		
	5 Unit Project	$157,187.00
	6 Unit Project	$188,624.00
	7 Unit Project	$220,062.00
	8 Unit Project	$251,498.00
	9 Unit Project	$282,936.00
	10 Unit Project	$314,373.00

XI. POLICIES RE: PLANNING FEES

A. If the cost of the staff time spent on the application(s) is less than the amount of the deposit, the balance shall be refunded to the applicant.

B. If at any time before action is taken on an application, more than 70% of the deposit has been expended on the application, the applicant shall be required to pay an additional deposit.

C. No public hearing on a planning application shall be held unless all deposits requested have been fully paid. No application by an applicant shall be accepted as complete pursuant to title 27 of the San Mateo Municipal Code if that applicant has failed to pay amounts due and payable for another planning application.

D. The applicant is responsible for paying the costs of staff and consultant time incurred pursuant to any appeal.

E. The cost for staff time expended by all city staff pursuant to a planning application shall be billed to the project account at the hourly rate in section III.

F. The applicant shall pay the actual cost of any consultant services required to process a planning application including the environmental (CEQA) clearance processing.

G. Under extenuating circumstances, the Community Development Director has the authority to set a deposit amount below the amount indicated in the fee schedule.

H. "Planning applications" include: site plan and architectural review; special use permit; temporary use permit; variance; site development permit; subdivision and parcel maps; reclassification; planned development; general plan amendment; specific plan amendment; code amendments regarding land use regulation; development agreements, downtown economic development permit; planned signing districts and freestanding signs over 8 feet in commercial districts, single family dwelling design review (SFDDR), mills act contract, historic building survey amendment, historic building demolition permit and other planning applications as set forth in Chapter 27 of the San Mateo Municipal Code.

FINANCE

DESCRIPTION OF SERVICES	UNIT	FEE
I. RETURNED CHECK PROCESSING CHARGE (Non-sufficient fund checks and other issues)	Each	$25.00
II. STATE MANDATED DISABILITY ACCESS FEE (SB 1186) On each Business Tax application and renewal	Each	$4.00
III. COLLECTION REFERRAL CHARGE	Each	$25.00

LIBRARY

DESCRIPTION OF SERVICES	UNIT	FEE
I. FINES		
A. OVERDUE MATERIAL		
1. Adult Materials	Per Day & Per Item	N/A
2. Juvenile Materials	Per Day & Per Item	N/A
No overdue fines for borrowers ages 19 & under		
3. Technology Lending Devices	Per Day & Per Item	$1.00
a. Cleaning Fee for Devices	Per Item	$10.00
B. OVERDUE MAXIMUM FINE		
1. Adult	Per Item	N/A
2. Juvenile	Per Item	N/A
C. LINK + SERVICE		
1. Overdue materials	Per Day & Per Item	N/A
2. Overdue maximum fine	Per Item	N/A
3. Replacement charges	Per Item	$115.00
II. FEES		
A. REPLACEMENT CHARGE FOR EACH ITEM LOST OR DAMAGED	Per Item	Price of material + processing fee of $5.00
B. COPY CHARGES		
1. Photocopy machine		
a. Black/white copies	Per Copy	$0.15
2. Computer printer copy		
a. Black/white copies	Per Page After 3 Pages	$0.15
b. Microform reader-printer	Per Copy	$0.15
c. Color computer printer copy	Per Copy	$0.30
C. COMMUNITY MEETING ROOMS, MAIN LIBRARY		
1. Oak Room and courtyard		
a. Non profit/not for profit (business hours)		$215.00 for 1st 4 hours + $30 each additional hour
b. Non profit/not for profit (after hours)	Per Hour	$185.00
c. Resident (business hours)	Per Hour	$150.00
Resident (after hours)	Per Hour	$220.00
d. Non-Resident (business hours)	Per Hour	$220.00
Non-Resident (after hours)	Per Hour	$285.00
e. San Mateo Business (business hours)	Per Hour	$220.00
San Mateo Business (after hours)	Per Hour	$335.00
f. Non San Mateo Business (business hours)	Per Hour	$335.00
Non San Mateo Business (after hours)	Per Hour	$440.00
g. Music recitals	Per Use (Up to 3 Hours)	$170.00
h. Security/damage deposit	Per Use	$350.00
2. Laurel and Cedar Rooms		
a. Non profit/not for profit (business hours)		$120.00 for 1st 4 hours + $20 each additional hour
b. Non profit/not for profit (after hours)	Per Hour	$110.00
c. Resident (business hours)	Per Hour	$110.00
Resident (after hours)	Per Hour	$220.00
d. Non-Resident (business hours)	Per Hour	$150.00
Non-Resident (after hours)	Per Hour	$255.00
e. San Mateo Business (business hours)	Per Hour	$220.00
San Mateo Business (after hours)	Per Hour	$335.00
f. Non San Mateo Business (business hours)	Per Hour	$335.00
Non San Mateo Business (after hours)	Per Hour	$440.00
g. Security/damage deposit	Per Use	$255.00

DESCRIPTION OF SERVICES	UNIT	FEE
II. FEES *(continued)*		
3. Library computer training room		
a. Non profit/not for profit Use of:		
1 -10 computers	4 Hours (Minimum)	$170.00 per every 4 hrs
11 - 20 computers	4 Hours (Minimum)	$210.00 per every 4 hrs
21 – 26 computers	4 Hours (Minimum)	$265.00 per every 4 hrs
b. Resident or Non-Resident Use of:		
1 -10 computers	4 Hours (Minimum)	$220.00 per every 4 hrs
11 - 20 computers	4 Hours (Minimum)	$290.00 per every 4 hrs
21 – 26 computers	4 Hours (Minimum)	$375.00 per every 4 hrs
c. Security/damage deposit	Per Use	$500.00
d. A/V Technician Use of:		
1 - 10 computers	Per Use	$40.00
11 - 20 computers	Per Use	$80.00
21 – 26 computers	Per Use	$140.00
4. Library – Other Areas		
a. Other Library areas – fees to be determined on a case-by-case basis by City Librarian or designee	Per Hour/Per Area	Up to $430.00
b. Security/damage deposit	Per Use	Up to $500.00
5. Miscellaneous Meeting Room Fees		
a. A/V Technician	Per Use	$40.00
A/V Technician – special projects	Per Hour	$60.00
b. Portable Stage rental:		
Single stage (8'x6'x16")	Per Use	$185.00
Double stage (16'x6'x16")	Per Use	$255.00
c. Conference Phone rental	Per Use	$40.00
d. Piano tuning (special request)	Each	$215.00
D. COMPUTER FILES STORAGE DEVICES		
1. USB flash drive	Each	$15.00
E. MATERIAL RECOVERY FEE	Per Account	$10.00
F. LIBRARY LOGO REUSABLE BAGS	Each	$2.50
G. USE FEES FOR PHOTOGRAPHS FROM DIGITAL ARCHIVES		
1. One-time use fee per digital file for any medium		
a. Personal/non profit use	Each	$20.00
b. For profit/commercial use	Each	$40.00
III. RESEARCH SERVICE		
A. OBITUARY SEARCH SERVICE	Each	$20.00 Search for Non-San Mateo County residents

City of San Mateo Parks and Recreation Department Financial Sustainability Policy

The following shall serve as the policy guidance for establishing a Recreation Activities Cost Recovery Plan, developing annual activity budgets, and establishing fees to be charged for recreation activities.

Policy Statement

The City of San Mateo Parks and Recreation Department Financial Sustainability Strategy intends to create organizational resilience by way of logical, intentional, and thoughtful guidelines for investment and spending decisions. The strategy encourages revenue generation strategies and practices that are fair, equitable, and responsible.

In alignment with the City of San Mateo's Strive San Mateo General Plan 2040 Parks and Recreation Department goal COS-9 - Provide stable and adequate operational and capital funding for the parks and recreation system, the Department's financial sustainability plan seeks to balance community investment with financial discipline to insure long-term sustainability of the Department. This policy guides the allocation of City resources to allow for the most equitable benefit to the community.

Subsidy/Cost Recovery

Cost recovery refers to offsetting the costs (expenses) of delivering services by way of revenues generated from fees and charges, sponsorships, donations, grants, and other alternative revenue streams. Alternatively, subsidy represent a tax source into the City. It is granted by a governmental entity; typically to remove some type of burden and often considered to be in the overall interest of the public. It is also given to promote a social good or an economic policy.

For example, a cost recovery level of 75% simply means that for each dollar spent on a service, 75-cents are generated from a revenue source (i.e., fees) with the remaining 25-cents covered by subsidies (i.e., taxes).

Service Categories

The development of categories which include *like* services are important when it comes to justifiable and equitable allocation of subsidy, cost recovery levels, and assignment of budget and general ledger lines to account for a category's fiscal performance.

The benefits of this type of approach are two-fold. First, it is inefficient for the Department to determine cost recovery expectations by each individual service including facility, activity, or event. Secondly, categorizing by "type of service" or "likeness of service" discourages attempts to determine fees and charges (and therefore cost recovery decisions) based upon special interests, age-based services, or individual values.

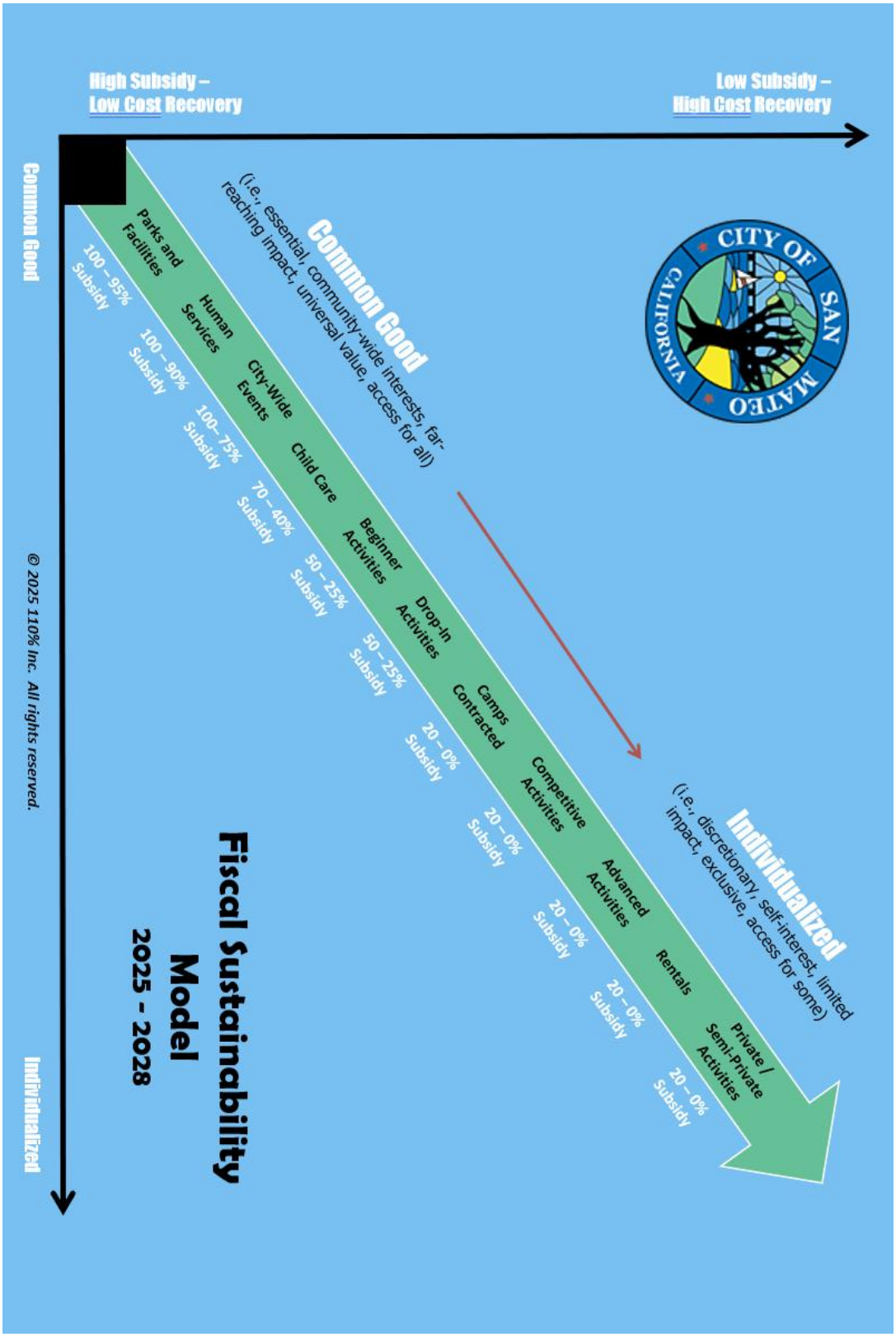
San Mateo Parks and Recreation provides many services annually to the community. The following Service Categories represent the Department's service menu and include Service Category definitions as well as example services.

Upon completion of a 12-month fiscal period, the City identified subsidy levels for each of the service categories. Those subsidy percentages, or investment choices, are listed next to each of the service categories.)

1. **Parks and Facilities** - Access to parks, park amenities, and recreation facilities for all community members. *Examples: City of San Mateo Parks such as Casanova, Beresford Park, and Trinta.(95-100%)*
2. **Human Services** - Services designed to support independence and community connection by providing or linking resources for those in need. *Examples: Senior Transportation Services, Senior Lunch Services, Community Lectures. (90-100%)*
3. **City-Wide Events** - Large-scale events appealing to a broad community segment regardless of age, ability, or family composition. These intensive events typically occur annually. *Examples: Summer Concert Series, Fourth of July, Movies in the Park, Winter Wonderland. (75-100%)*
4. **Child Care** - In-house childcare facilitated by City staff. *Examples: Summer Camps, Afterschool Care, Care on No-School Days. (40-70%)*
5. **Beginner Activities** - Classes, clinics, workshops, and other led/instructed activities aimed at acquiring or learning a new skill. *Examples: Beginning Dance, Fitness, Swim Lessons. (25-50%)*
6. **Drop-In Activities** - Self-directed activities that do not require registration or instruction but include supervision or oversight by staff and/or volunteers. *Examples: Rec Lap Swim, Open Gym, Games, Crafts, Senior Movies.(25-50%)*
7. **Camps Contracted** - Camps operated by third parties during school breaks, providing specialized enrichment for children. *Examples: Science/Tech Camps, Musical Theater Camps, Dance Camps, Athletic Camps, Art Camps. (0-20%)*
8. **Competitive Activities** - Organized competitive leagues without guided instruction. *Examples: Adult Softball, Adult Volleyball.(0-20%)*
9. **Advanced Activities** - Classes, clinics, workshops, and other led/instructed activities designed to advance or master a skill. *Examples: Advanced Athletic Classes, Advanced Martial Art, Advanced Art. (0-20%)*
10. **Rentals** - Reservable outdoor/indoor spaces and facilities available for exclusive use by individuals or groups. *Examples: Recreation/Community Center Rooms, Sports Fields, Picnic Areas. (0-20%)*
11. **Private/Semi-Private Activities** - Individualized classes, clinics, workshops, and other led/instructed activities offered in a private or semi-private setting to meet specific needs, interests or skill sets. *Examples: Private Music Lessons, Tech Tutoring, Private Swim Lessons. (0-20%)*

Note: Service Categories listed above are in order from those perceived to be Common Good Services (#1) to those seen as providing a more Exclusive Benefit Services (#11) as ranked by Department staff as well as San Mateo Parks and Recreation Commission representatives.

Appendix: Financial Sustainability Model



PARKS AND RECREATION

DESCRIPTION OF SERVICES	UNIT	FEES EFFECTIVE THROUGH 12/31/26	FEES EFFECTIVE 1/1/27
I. FACILITY RENTAL FEES			
A. PICNIC AREAS			
Small Picnic Area (up to 30)			
Beresford Park			
Areas 1 or 3	Per Use	$75.00	$77.00
Bocce Court Tables	Per Use	$75.00	$77.00
Harborview Park	Per Use	$75.00	$77.00
Indian Springs Park	Per Use	$75.00	$77.00
King Park	Per Use	$75.00	$77.00
Lakeshore Park Area 1, 2 or 3	Per Use	$75.00	$77.00
Laurelwood Park	Per Use	$75.00	$77.00
Laurie Meadows Park Area 1 or 2	Per Use	$75.00	$77.00
Paddock Park	Per Use	$75.00	$77.00
Medium Picnic Area (31-60)			
Beresford Park Area 2	Per Use	$98.00	$100.00
Casanova Park	Per Use	$98.00	$100.00
Central Park Area 2, 3, or 4	Per Use	$98.00	$100.00
Joinville Park Area 1, 2 or 3	Per Use	$98.00	$100.00
Los Prados Park	Per Use	$98.00	$100.00
Parkside Aquatic Park	Per Use	$98.00	$100.00
Ryder Park Area 1, or 2	Per Use	$98.00	$100.00
Large Picnic Area (61+)			
Central Park Area 1	Per Use	$205.00	$210.00
Shoreview Park	Per Use	$205.00	$210.00
Beresford Park Shelter	Per Use	$246.00	$210.00
Picnic Cancellation Fee			
At least 10 working days prior to the permit date	Per Use	$20.00	$20.00
Less than 10 working days prior to the permit date	Per Use	Total Fees Charged Become Non-refundable	Total Fees Charged Become Non-refundable
Picnic Re-scheduling Fee	Per Use	$20.00	$20.00
Picnic Jumper Fee	Per Use	$29.00	$30.00
Picnic Catering Services Vendor Fee	Per Use	$29.00	$30.00
Non-resident picnic reservation surcharge	Per Use	$20.00	$20.00
Non-Profit groups Picnic Site Discount (Classification B) are eligible for 25% discount)	Discount Per Use	-25%	-25%
B. RECREATION CENTER FACILTIES			
Classification A: City of San Mateo internal or sponsored meetings, activities or events approved by the Parks and Recreation Director or approved delegate.			
Category 1	Per Hour	$0.00	$0.00
Category 2	Per Hour	$0.00	$0.00
Category 3	Per Hour	$0.00	$0.00
Category 4	Per Hour	$0.00	$0.00
Classification B: Non-Profit or Not-For-Profit groups serving the majority of City of San Mateo residents and whose membership is open to the general public. Non - Profit as defined as 501c through the IRS. Not-For-Profit as approved by the Parks and Recreation Director or approved delegate.			
Category 1	Per Use	$41.00	$42.00
Category 2	Per Use	$31.00	$32.00
Category 3	Per Use	$26.00	$27.00
Category 4	Per Use	$15.00	$16.00
Classification C: Residents of the City of San Mateo			
Category 1	Per Hour	$123.00	$126.00
Category 2	Per Hour	$97.00	$100.00
Category 3	Per Hour	$77.00	$79.00
Category 4	Per Hour	$41.00	$42.00
Non-resident, Business, and Schools (other than San Mateo Union High School District and San Mateo-Foster City School District per Section IV).			
Category 1	Per Hour	$154.00	$158.00
Category 2	Per Hour	$123.00	$126.00
Category 3	Per Hour	$97.00	$100.00
Category 4	Per Hour	$51.00	$52.00
Additional Facility Fees			
Weekend/Non-operating Hours Surcharge	Per Hour	$51.00	$52.00
Rental Officer	Per Hour	$24.00	$25.00
Custodial Staff	Per Hour	$33.00	$34.00
Refundable Application Fee (Application Fee is charged to hold the reservation date. It will be applied towards remaining balance unless reservation is cancelled.)	Per Reservation	$100.00	$103.00
Refundable Alcohol Security Deposit (All or part of this security deposit will be withheld if event goes past end time on contract or if there are damages to the property.)	Per Reservation	$250.00	$256.00
C. MISCELLANEOUS FEES			
Alcohol Permit Fee (Private)	Per Use	$56.00	$58.00

DESCRIPTION OF SERVICES	UNIT	FEES EFFECTIVE THROUGH 12/31/26	FEES EFFECTIVE 1/1/27
D. FACILITY USE/CLEANUP FEE			
All areas if needed	Per Use	$285.00	$292.00
The approved applicant and/or organization will be responsible for any damage or loss sustained to the grounds, building, furnishings, and equipment (or unusual clean-up required), as a result of the applicant's an/or organization's occupancy of the facility.			
E. SPECIAL PARK PERMITS			
Filming for commercial purposes	Hour	$55.00	$56.00
Central outdoor stage	Per Hour	$57.00	$58.00
Special Event Fee (minimum two hours)	Per Hour	$26.00	$27.00
Special Event Alcohol Fee (Public)	Per Use	$281.00	$288.00
F. JAPANESE GARDEN OR ROSE GARDEN FEES			
Resident	First 2 hours	$225.00	$231.00
Non-Resident	First 2 hours	$284.00	$291.00
Resident Extra Hours	Per Additional Hour	$110.00	$113.00
Non Resident Extra Hours	Per Additional Hour	$138.00	$142.00
Non-Profit Rate	Per Booking (2 HOURS)	$32.00	$33.00
Chair Set-up	Per Use	$30.00	$31.00
Fee to rent Japanese or Rose Garden when renting in conjunction with Central Center	Per Use	$158.00	$162.00
II. ATHLETICS ***(Priority Levels defined on page 8.9)***			
Field Reservations			
Priority 1		No fee	No fee
Priority 2			
Youth Field Player Fee (Per season)	Per Player	$8.00	$9.00
Weekday and Half Day	Per Use	$8.00	$9.00
Weekend/Holiday/Full Day	Per Use	$15.00	$16.00
Tournament	Per Hour/Field	$13.00	$14.00
Tournament Refundable Deposit	Per Use/Field	$280.00	$280.00
Priority 3-4			
Youth Field Player Fee (Per season)	Per Player	$22.00	$23.00
Weekday and Half Day	Per Use	$32.00	$33.00
Weekend/Holiday/Full Day	Per Use	$55.00	$57.00
Tournament	Per Hour/Field	$28.00	$29.00
Tournament Refundable Deposit	Per Use/Field	$280.00	$280.00
Priority 5			
Resident Adult Field Reservation	Per Hour	$27.00	$28.00
Priority 6			
NR Adult Reservation Field	Per Hour	$34.00	$35.00
Camp or Clinic Fee			
Soccer (Grass)	Per Hour	$55.00	$56.00
Soccer (Turf)	Per Hour	$65.00	$67.00
Baseball/Softball (Grass)	Per Hour	$44.00	$45.00
Baseball/Softball (Turf)	Per Hour	$55.00	$56.00
Non-Athletic based NP Field Reservation	Per Hour	$16.00	$17.00
Private Tournament	Per Hour/Field	$29.00	$30.00
Refundable Deposit	Per Use/Field	$280.00	$280.00
Light Charges	Per Hour	$30.00	$31.00
Fields - Unlocked Soccer Goal Fee	Per Request	$32.00	$33.00
Field Attendant	Per Hour	$23.00	$24.00
Tennis Court Rental for Organizations	Per Hour	$12.50	$13.00
Tennis Court Reservation	Per Hour	$9.50	$10.00
Bocce Courts (4 hours or less)	Per Booking	$11.50	$12.00
Bocce Courts (4+ hours)	Per Booking	$26.00	$27.00
Outdoor Fitness Fee	Per Hour	$27.00	$28.00
San Mateo High School Gymnasium Rentals			
Gym	Per Hour	$108.00	$111.00
Lobby	Per Hour	$32.00	$33.00
Dance Studio	Per Hour	$44.00	$45.00
Multi-Purpose Room	Per Hour	$44.00	$45.00
Facility Specialist	Per Hour	$23.00	$24.00
Custodian	Per Hour	$32.00	$33.00
Tournament Refundable Deposit	Per Use	$280.00	$280.00

PARKS AND RECREATION

DESCRIPTION OF SERVICES	UNIT	FEES EFFECTIVE THROUGH 12/31/26	FEES EFFECTIVE 1/1/27
III. AQUATICS - *(See Classification Categories on page 8.9)*			
A. CENTER RENTALS - *(See pages 8.8 - 8.9)*			
JOINVILLE			
Large Pool (includes Dressing Room)			
Classification A		No Charge	No Charge
Classification B		$26.00	$27.00
Classification C		$37.00	$38.00
Non-Resident		$45.00	$46.00
Small Pool (includes Dressing Room)			
Classification A		No Charge	No Charge
Classification B		$12.00	$13.00
Classification C		$18.00	$19.00
Non-Resident		$23.00	$24.00
Multi-Purpose Room		*See Community Centers Category 4 (pg 8.11)*	*See Community Centers Category 4 (pg 8.11)*
Off Season Closure Period		By negotiation - full cost recovery	By negotiation - full cost recovery
BIRTHDAY PARTY FEE			
Reservation Fee/Deposit	Includes 15 Guests	$97.00	$99.00
Additional Guests	Up to 20 Guests	$6.00	$7.00
KING POOL			
Both Pools (includes Dressing Room)			
Classification A		No Charge	No Charge
Classification B		$20.00	$21.00
Classification C		$31.00	$32.00
Non-Resident		$38.00	$39.00
Off Season Closure Period		By negotiation - full cost recovery	By negotiation - full cost recovery
FACILITY PERS. RATES			
Custodian	Per Hour	$33.00	$33.00
Facility Specialist	Per Hour	$24.00	$24.00
LIFEGUARDS			
1st Guard - Senior Guard	Per Hour	Staff Rate	Staff Rate
2nd & each additional Guard	Per Hour	Staff Rate	Staff Rate
IV. MISCELLANEOUS FEES			
Volleyball net and standards rental	Per Weekend	$31.00	$32.00
Bocce Set	Per Set	$31.00	$32.00
Equipment Refundable Deposit		$100.00	$100.00
Photocopies	Per Page	$0.15	$0.15

V. SCHOOL DISTRICT FEES

Fees shall be applied to the district and affiliated organizations (e.g. PTA, Boosters, Foundation) as follows:

A. SAN MATEO HIGH SCHOOL DISTRICT

Unless otherwise specified in an adopted facility use agreement, indoor, swimming pool and athletic facility fees shall be calculated administratively to be comparable to the SMUHSD fee schedule as it pertains to City use of similar SMUHSD facilities.

Picnic and special park facility fees, and staffing fees charged to SMUHSD shall be at the rates described in other sections of the fee schedule.

B. SAN MATEO FOSTER CITY SCHOOL DISTRICT (SMFCSD)

Unless otherwise specified in an adopted facility use agreement, indoor and athletic facility fees shall be calculated administratively to be comparable to the SMFCSD fee schedule as it pertains to City use of similar SMFCSD facilities. Picnic and special park facility fees, and staffing fees charged to SMFCSD shall be at the rates described in other sections of the fee schedule. Pool fees for SMFCSD use shall be charged at the non-profit rate.

VI. SPONSORSHIPS

The Parks and Recreation Director may adjust sponsorship, community booth and food vendor opportunities and fees available for certain events or programs, subject to factors including, but not limited to, event size, scope, location, and objectives. The availability and structure of sponsorship packages may vary by event or program, and not all sponsorship levels will necessarily be offered for every event. The fees shall not exceed the estimated and reasonable cost of conducting the event or program.

PARKS AND RECREATION

DESCRIPTION OF SERVICES	UNIT	FEES EFFECTIVE THROUGH 6/30/26	FEES EFFECTIVE 7/1/26
VII. GOLF COURSE			
Golf Fees - The Parks and Recreation Director may adjust green fee amounts for marketing and promotional activities as is necessary to encourage optimum play at the municipal golf courses.			
A. GENERAL			
Weekdays	Per Round	$45.00	$47.00
Weekday Twilight	Per Round	$34.00	$35.00
Weekday Super Twilight	Per Round	$24.00	$25.00
Weekends (Fri., Sat., Sun., Holiday)	Per Round	$62.00	$64.00
Weekend Twilight	Per Round	$42.00	$43.00
Weekend Super Twilight	Per Round	$32.00	$33.00
Weekday-back 9	Per Round	$27.00	$29.00
Weekend-back 9	Per Round	$31.00	$33.00
Sr. 10 Play Card	Each	$340.00	$360.00
B. RESIDENT			
Weekdays	Per Round	$40.00	$42.00
Weekday Twilight	Per Round	$34.00	$36.00
Weekday Super Twilight	Per Round	$24.00	$25.00
Weekends (Fri., Sat., Sun., Holiday)	Per Round	$54.00	$56.00
Weekend Twilight	Per Round	$42.00	$43.00
Weekend Super Twilight	Per Round	$32.00	$33.00
Weekday-back 9	Per Round	$27.00	$29.00
Weekend-back 9	Per Round	$31.00	$33.00
Senior Weekdays	Per Round	$34.00	$36.00
Sr. 10 Play Card	Each	$290.00	$310.00
C. JUNIOR			
Jr. Weekdays	Per Round	$17.00	$18.00
Jr. Weekend	Per Round	$22.00	$23.00
D. RESIDENT GOLF I.D. CARD	Per Annual Fee	$20.00	$20.00
E. RANGE BALLS (BUCKET)	Small	$8.00	$9.00
	Medium	$11.00	$12.00
	Large	$14.00	$15.00
F. MEMBERSHIP SUBSCRIPTION	Per Month	$29.99	$29.99

DESCRIPTION OF SERVICES	UNIT	FEES EFFECTIVE THROUGH 12/31/26	FEES EFFECTIVE 1/1/27
VIII. PARK AND LANDSCAPE RESOURCES			
A. MEMORIAL BENCH	Per Bench	$2,714.00	$2,714.00
B. COMMUNITY GARDENS - Community Garden Plots	Per Square Ft.	$0.30	$0.30
C. HERITAGE TREE APPEAL TO PARK AND RECREATION COMMISSION (Applicant Exempt from Fee)	Each	$565.00	$580.00
D. MARINA LAGOON			
Boating pass (power boats 5 hp and up)	Annual	$461.00	$473.00
	Daily	$41.00	$42.00
Boating pass (under 5 hp and sail over 8 ft.)	Annual	$256.00	$262.00
	Daily	$26.00	$26.00
E. TEMPORARY PARK ACCESS PERMIT	Each	$102.00	$102.00
Access for construction right of way			

DESCRIPTION OF SERVICES	UNIT	FEES EFFECTIVE THROUGH 6/30/26	FEES EFFECTIVE 7/1/26
	Per Residential Unit Type:	Per Unit*	Per Unit*
F. PARK IN-LIEU FEE / PARK IMPACT FEE FOR RESIDENTIAL PLANNING APPLICATION PROJECTS INVOLVING PARCEL MAPS, SUBDIVISION AND OTHER MULTI-FAMILY RESIDENTIAL PROJECTS.	Single Family	$28,627.00	$29,971.00
	Multi-family 2-4 Units	$28,140.00	$29,461.00
	Multi-family 5+ Units	$20,448.00	$21,408.00

* Fee = Land Dedication Requirement x Median Land Value of $5,097,083.00 per acre adopted by City Council Resolution, where Land Dedication Requirement = [(Quantity of proposed dwelling units x population factor per dwelling unit type) less (quantity of existing dwelling units x population factor per dwelling unit type)] x (2 acres/ 1000 population) per Muni Code Section 26.64. The population factors per dwelling unit type are as follows:

Single Family	2.94	persons per unit
Multi-family 2-4 units	2.89	persons per unit
Multi-family 5+ units	2.10	persons per unit

G. HERITAGE TREE PERMIT	Per Permit	$110.00	$113.00
Tree Replacement Cost (24" Box Tree)	Per Tree	$824.00	$845.00
Right of Way Tree Removal	Per Hour	Actual cost charged by a city designated private tree care company	Actual cost charged by a city designated private tree care company
H. TREE REPLACEMENT COST (15 gallon)	Each	$515.00	$528.00
I. TREE REPLACEMENT COST (36 inch box)	Each	$1,631.00	$1,671.00
J. TREE REPLACEMENT COST (48 inch box)	Each	$3,294.00	$3,376.00
K. COMMEMORATIVE TREE	Per Tree	$1,115.00	$1,115.00

FACILITY CATEGORY TABLES

Facility	Room	Standing	Theatre	Banquet
Category 1				
Beresford	Assembly	614	439	205
King	Assembly	359	256	120
Sr. Center	Assembly	540	385	180
Category 2				
Central	Activity A/B	333	238	111
Central	Assembly	342	244	114
King	Social A/B	265	189	88
Category 3				
Beresford	Activity	307	219	102
Beresford	Social	254	181	85
Sr. Center	Activity	211	150	70
Shoreview	Assembly	235	168	75
Category 4				
Beresford	Studio	250	178	83
Beresford	Studio A	125	89	42
Beresford	Studio B	125	89	42
Beresford	Club	84	60	28
Beresford	Conference			26
Central	Lounge			
Central	Stage			
Central	Activity A	162	116	54
Central	Activity B	170	122	57
Joinville Pool	Multipurpose			
King	Conference	101	72	34
King	Studio	158	113	53
King	Social A	125	89	42
King	Social B	158	113	53
Shoreview	Social	182	130	61
Sr. Center	Assem/MP A	150	107	50

Facility	Room	Category
Beresford	Assembly	1
Beresford	Social	3
Beresford	Activity	3
Beresford	Conference	4
Beresford	Studio	4
Beresford	Club	4
Central	Activity A/B	2
Central	Activity A	4
Central	Stage	4
Central	Lounge	4
Central	Activity B	4
King	Assembly	1
King	Social A/B	2
King	Studio	4
King	Social A	4
King	Conference	4
King	Social B	4
King	Gym	4
Joinville Pool	Multipurpose	4
Shoreview	Assembly	3
Shoreview	Social	4
Sr. Center	Assem/MP	1
Sr. Center	Activity	3
Sr. Center	Assem/MP A	4
Sr. Center	Conference	4
Sr. Center	Game Room	4
Sr. Center	Library Room	4

Note - Capacities are fire safety maximums. Rental capacities may vary and are established by each center consistent with use needs.

FACILITY PERMIT CLASSIFICATION DEFINITIONS

Classification A:

City of San Mateo internal or sponsored meetings, activities or events as approved by the Parks and Recreation Director or approved delegate.

Classification B:

Non-profit and/or not-for-profit groups serving majority of City of San Mateo residents and whose membership is open to the general public. Non-Profit as defined as 501c through the IRS. Not-For-Profit as approved by the Parks and Recreation Director or approved delegate

Classification C:

Resident of the City of San Mateo (Simplified Definition)

Non-Resident:

Non-Resident, Businesses, and schools (other than San Mateo Union High School District and San Mateo-Foster City School District per Section IV).

ATHLETICS FIELD PRIORITIES

Priority 1:

Programs and activities conducted or sponsored by the City of San Mateo. This includes the San Mateo Police Activities League program(s).

Priority 2:

Programs conducted by Elementary Schools (K-8) within the City of San Mateo. Also programs conducted by organizations that limit their recruitment and sign-ups to individuals living within the San Mateo City limits and are recreational in nature having a "everyone plays; no child is turned away" philosophy. Residency requirement for Priority 2 consideration is a minimum of 90%

Priority 3:

Programs conducted by private high schools within the City of San Mateo. Also, programs conducted by organizations in which participants must "tryout" or be selected based on skill level. Organizations may be "select" in that participants may be recruited from cities other than San Mateo. Residency requirement for Priority 3 consideration is a minimum of 50%. Residency verification may be required.

Priority 4:

Programs conducted by organizations in which participants must "tryout" or be selected based on skill level. Organizations may be "select" in that participants may be recruited from cities other than San Mateo. Residency requirement for Priority 4 consideration is a minimum of 25% residency. Residency verification may be required.

Priority 5:

A. Adult resident sports groups or teams.
B. Resident private rentals.

Priority 6:

Youth or Adult non-resident groups, teams, or individuals. Nonresident is defined as having an organization address outside of the San Mateo City limits and/or having less than 25% residency.

POLICE

DESCRIPTION OF SERVICES	UNIT	FEE
I. PERMITS		
A. MASSAGE ESTABLISHMENT:		
1. Establishment Certificate for Non-Practitioner Owners		
Background Investigation/Verification/ Processing/Safety Inspection	Base Fee for Processing	$669.00
		+ Actual Time Spent x Rate Per Hour as Appropriate
2. Establishment Certificate for Owner/Practitioners		
Verification/Processing/Safety Inspection	Base Fee for Processing	$332.00
		+ Actual Time Spent x Rate Per Hour as Appropriate
B. MASSAGE PRACTITIONER OFF- PREMISE		
Verification/Processing	Each	$61.00
C. TANNING SALON		
1. Tanning Facility Application Fee	Each	$566.00
2. Tanning Facility Biyearly Renewal Fee	Each Facility	$92.00
D. TAXI CAB DRIVER Investigation/Processing		
New/Renewal		$126.00 [1]
E. TAXI CAB INSPECTION		$152.00 [2]
F. ENTERTAINMENT PERMIT	Each	$363.00
G. TOW SERVICE		
1. Tow Truck Application Fee		$331.00 [1]
2. Tow Truck Rotation List		$50.00
3. Tow Truck Licensing Fee		$3.00
H. PROJECT PLAN CHECKING FEE ON BUILDING PERMITS	Fee/Per Hour	$181.00
I. SECONDHAND DEALER/PAWNBROKER PERMIT	Each	$67.00
II. COPIES OF REPORTS		
A. ACCIDENT REPORTS	Per Page	$0.15
B. CAD REPORTS	Per Page	$0.15
C. ARREST REPORTS	Per Page	$0.15
D. CLEARANCE LETTER	Each	$10.00
E. PUBLIC RECORDS REQUEST	Per Page	$0.15
III. VIDEO/AUDIO TAPE RECORDS AND PHOTOS		
A. VIDEO RECORDINGS		
1. DVD / CD / Flash drive Recording	Each	$12.00
B. PHOTOS	Each	$5.00
IV. FILING OF REPORT OF REPOSSESSION (State Law GC 41612)	Each	$15.00
V. SUBPOENA DUCES TECUM (State Law CEC 1563)		
A. CLERICAL COSTS (Charged on a 1/4 hr basis w/the hrly rate set at $24.00)	Per 1/4 Hour	$6.00
B. STANDARD REPRODUCTION OF DOCUMENTS OF A SIZE OF 8 1/2 X 14 INCHES OR LESS	Per Page	$0.10
C. REPRODUCTION OF OVERSIZE DOCUMENTS, DOCUMENTS REQUIRING SPECIAL PROCESSING, POSTAGE, RETRIEVAL/RETURN OF RECORDS HELD OFF-SITE	Each	Actual Cost

DESCRIPTION OF SERVICES	UNIT	FEE
VI. FALSE ALARMS		
First alarm starting each fiscal year (7/1/21)	One	Free
2nd & over	Each	$121.00
VII. BOOKING FEE (UPON CONVICTION) STATE LAW SECTION 29550.1.	Each	As determined by the County
VIII. OFFICER RESPONSE		
A. EMERGENCY RESPONSE TO DRIVING UNDER THE INFLUENCE (DUI) upon conviction (Gov't Code Section 53150-58)	Per Hour	$101.00
B. DISTURBANCE SERVICE FEE	Per Hour	$101.00
(loud parties, barking dogs, etc.)	Per Officer	(one (1) hour min.)
C. OUTSIDE DETAIL		
See "SPECIAL COMMUNITY EVENTS PERMIT" Section		
D. CIVIL SUBPOENA WITNESS FEE DEPOSIT (Governed by State Law). Actual costs will be charged	Each	$275.00 (per CA Government Code 68097.2)
IX. VEHICLE RELEASES		
A. IMPOUNDED/STORED VEHICLE	Each	$82.00
(excluding vehicles towed exclusively under the authority of VC 22651(c), (g), (k), (o), (i.)(l), or VC 226.55.5).		
X. STORAGE OF FIREARM	One	$125.00
(Includes safekeeping)	Additional	$80.00
XI. OUTSIDE DETAIL RATES [3, 4]		
Category A: City organized, conducted, sponsored, or co-sponsored events, or non- profit sponsored events that benefit city programs.		
Category B: Fund raising events organized, conducted and sponsored by registered non- profit organizations.		
Police Officer	Per Hour	$132.11
Police Sergeant	Per Hour	$158.51
Community Service Officer	Per Hour	$79.93
Dispatcher	Per Hour	$95.22
Senior Dispatcher	Per Hour	$104.67
Police Vehicle Abatement Officer	Per Hour	$64.17
Contracted Parking Enforcement Officer	Per Hour	$50.09
Category C: Events sponsored by for-profit business or non-tax-exempt		
Police Officer	Per Hour	$165.14
Police Sergeant	Per Hour	$198.14
Community Service Officer	Per Hour	$99.91
Dispatcher	Per Hour	$119.02
Senior Dispatcher	Per Hour	$130.84
Police Vehicle Abatement Officer	Per Hour	$80.21
Contracted Parking Enforcement Officer	Per Hour	$62.61

Police Department Footnotes:

[1] Plus prevailing State, Federal and County Fees for fingerprinting of applicants that are at the following costs:

DOJ Prevailing Fee	$32.00
FBI Prevailing Fee	$17.00
County Prevailing Fee	$5.00
	$54.00

[2] The fee will include up to two re-inspections at no additional cost. Additional inspections will be billed at 50% of the original cost.

[3] In the event the Police Department must augment staffing of an outside detail with personnel from an allied agency, the outside detail rate charged shall be commensurate to the actual rate which is charged by that agency, which may be higher/lower than the rate listed.

[4] The rates charged for Outside Detail may be updated during the Fiscal Year to reflect negotiated salary increases and ensure full cost recovery.

PARKING PENALTY SCHEDULE ***Only one violation per citation***		
4000(a)	Expired registration **(make sure you check the POC box)**	$80.00/ $10.00 w/POC
5200	License plates failure to display **(make sure you check the POC box)**	$48.00/ $10.00 w/POC
5204	Tabs **(make sure you check the POC box)**	$48.00/ $10.00 w/POC
21113	Parking on public grounds-no permit	$44.00
22500.1	Fire lane	$48.00
22500(a)	Parking within an intersection	$44.00
22500(b)	Parking within a crosswalk	$48.00
22500(c)	Parking within a safety zone	$48.00
22500(d)	Parking within 15 ft. of fire station driveway	$48.00
22500(e)	Blocking any driveway	$48.00
22500(f)	Parking on a sidewalk	$44.00
22500(g)	Obstructing traffic by parking near excavation	$48.00
22500(h)	Double parking	$44.00
22500(i)	Parking within bus zone	$48.00
22500(k)	Parking upon any bridge	$48.00
22500(l)	Blocking wheelchair access to sidewalk	$355.00
22502(a)	Not within 18” of the curb	$44.00
22507.8	Handicapped parking	$355.00
22514	Blocking fire hydrant	$48.00
22515(a)	Parked with engine running and/or parking brake not set	$48.00
22516	Person locked in vehicle	$59.00
22521	Parking within 7 ½ feet of train tracks	$48.00
22522	Blocking disabled ramp	$355.00
22523(a)	Abandoned vehicle- any highway	$152.00
22523(b)	Abandon vehicle-public/private property	$152.00
11.32.030	Truck parked on City street (may be used for limos, small shuttle buses, and small school buses)	$48.00
11.32.040	Parked on parkway (Planting strip)	$48.00
11.32.070	Red, yellow, etc., curb markings	$48.00
11.32.100	Commercial vehicle on residential street, 10,000 lbs. GVW	$48.00
11.32.105	Oversized vehicle/trailer parked on residential street	$48.00
11.36.010(1)	Parallel parking in angle slot	$44.00
11.36.020	Angle parking (right front tire not within 18” of curb)	$44.00
11.40.040(a)	Restricted parking on City street (posted)	$44.00
11.40.040(a)	Restricted parking on City street (posted) (No residential parking permit)	$44.00
11.40.040(b)	Restricted parking on City lot (posted) i.e., City Hall, Rec Centers, Library, etc.	$44.00
11.40.055	Street sweeping	$44.00
11.40.060	Curb wheels/set brake on hill	$44.00
11.40.070	Parking so as to obstruct traffic	$48.00
11.40.100	Violation of emergency signs posted	$44.00
11.40.110	Parked on private property w/o consent	$44.00
11.44.090	Parked in front of a hooded meter	$44.00
11.44.130	Parking over lines	$44.00
11.44.150	Meter violation	$44.00
11.44.160	Overtime in meter zone/feeding meter	$44.00
11.44.165	Repeat violations for overtime parking (2nd violation-same day, same place)	$44.00
11.48.030	Parking in alley	$44.00
11.48.070	Parking in bus zone (curb marked)	$44.00
17.08.20	Boat or other object parked on public right-of-way	$48.00

PUBLIC WORKS

DESCRIPTION OF SERVICES	UNIT	FEE
I. PARKING FEES		
A. TEMPORARY NO PARKING METERS (1)		
Up to 7 days	Per Day/Per Meter	$12.50
8 – 49 days	Per Wk./Per Meter	$75.00
50 – 98 days	Per Wk./Per Meter	$150.00
99+ days	Per Wk./Per Meter	$300.00
For each time the City installs and removes a meter bag.	Per Installation	$77.00
B. TEMPORARY "NO PARKING" SIGNS	Each	$4.00
C. DOWNTOWN PARKING PERMIT		
2nd and El Camino Real	Monthly	$65.00
Central Parking	Monthly	$100.00
Tennis Court Garage	Monthly	$65.00
Main Street Garage	Monthly	$100.00
Transit Center	Monthly	$65.00
Kiku Downtown Public Garage	Monthly	$65.00
Railroad Avenue between 5th to 9th	Monthly	$40.00
Low-Income Parking Permit	Monthly	$40.00
D. ON-STREET AND OFF-STREET RATES (per SMMC 11.40.010)		
($0.50 minimum for credit cards at pay stations)	Time Limit:	
Premium On-Street Space	3 Hours/per Hour	$1.50
Premium Off-Street Facilities	3 Hours/Per Hour	$1.25
Premium Off-Street Facilities	No Limit	$1.25
(Central Garage – Lots 4, 5, 6), Main Street Garage		
Value On-Street Spaces	3 Hours/Per Hour	$1.00
Value Off-Street Facilities	3 Hours/Per Hour	$0.75
Value Off-Street Facilities	No Limit	$0.75
(Main Street Garage – Lot 1, Second and ECR Garage – Lot 2, Tennis Court Garage – Lot 3, 5th and B Lot – Lot 7, 4th and Railroad Lot – Lot 8, Transit Center – Lot 9, 5th to 9th Ave on S. Railroad Ave)	No Limit	$0.75
E. VALET PARKING PERMIT FEE		
Permit Fee	Per Permit	$500.00
Implementation/Replacement Costs:		
Curb Marking	Each Location	$88.00
Signs	Per Sign	$145.00
Meter Pole/Bracket	Per Pole/Bracket	$42.00
F. USE OF PUBLIC PARKING SPACES FOR VALET STATIONS	Annually Per Space Per Day	$1.00
G. PUBLIC EV CHARGING STATION	Per kW/h	$0.34

NOTES:

I. PARKING FEES

D. The credit card Merchant Service Provider charges an additional credit card transaction fee to all transactions completed with a credit card.

DESCRIPTION OF SERVICES	UNIT	FEE
II. ENCROACHMENT PERMITS		
A. FLAT FEE ENCROACHMENT PERMITS		
1 Minor Encroachment (Driveway/Sidewalk/Curb/Gutter Replacement)	Each	$729.47
This fee is waived for repair of sidewalk tripping hazards due to a notice from the City.		
2 Sewer Lateral Permits		
a. Connecting to Main in Right-of-Way	Each	$874.31
b. Connecting to Main in Rear Easement	Each	$483.86
3 Temporary Permits	Each	
a. Temporary Encroachment (Dumpsters, scaffolding, potholing, excavation, etc.)	Each	$578.33
b. Temporary Rental Storage Container (Pods, etc.)	Each	$240.36
c. Access/Traffic Control Only	Each	$387.31
d. Ped Mall Barrier Access Fee	Each	$172.94
4 Outdoor Dinning Permit		
a. Outdoor Furnishings (Sidewalks and Ped Mall)		
i. Permit Application Fee	Each	$440.45
ii. Annual Renewal Fee	Each	$440.45
b. Parklets (Citywide and Ped Mall)		
i. Permit Application Fee	Each	$571.87
ii. Annual Renewal Fee (Citywide)	Per Parking Stall Occupied	$285.93
iii. Annual Renewal Fee (Ped Mall)	Each	$571.87
5 Dock Permit		
a. Maintenance or Removal	Each	$512.20
b. Construction, Alteration, or Replacement	Each	$4,836.55
c. Annual Fee	Per Dock	$70.33
6 Banner Permit		
a. Central Garage Banner	Per Banner	$1,000.27
b. Street Light Banner	Per Request	$388.35
7 Utility Permit		
a. Standard Utility Base Fee	Each	$2,027.83
b. Additional Fee for Excavation (up to 250-sq.ft.)	Each	$868.02
Utility permit scopes that exceed 250 square feet or $50,000 in valuation shall instead apply for a Major Encroachment permit.		
B. MAJOR ENCROACHMENT PERMITS		
1. Plan Review Fees		
$0 - $50K ROW Construction Costs	Base	$907.90
$50K - $100K ROW Construction Costs	Base	$907.90
Each additional dollar above $50K	% of costs above $50K	12.61%
$100K - $500K ROW Construction Costs	Base	$7,212.85
Each additional dollar above $100K	% of costs above $100K	3.37%
$500K - $1M ROW Construction Costs	Base	$20,708.61
Each additional dollar above $500K	% of costs above $500K	2.31%
$1M+ ROW Construction Costs	Base	$32,266.81
Each additional dollar above $1M	% of costs above $1M	1.10%
Additional Review Cycles (4th and beyond) or Revisions	Per Occurance	$1,394.92
2. Permit and Inspection Fees		
$0 - $50K ROW Construction Costs	Base	$2,792.98
$50K - $100K ROW Construction Costs	Base	$2,792.98
Each additional dollar above $50K	% of costs above $50K	9.60%
$100K - $500K ROW Construction Costs	Base	$7,590.71
Each additional dollar above $100K	% of costs above $100K	4.26%
$500K - $1M ROW Construction Costs	Base	$24,630.97
Each additional dollar above $500K	% of costs above $500K	2.07%
$1M+ ROW Construction Costs	Base	$34,973.72
Each additional dollar above $1M	% of costs above $1M	0.99%
Additional Inspections over Allotment	Per Inspection	$370.51
C. PERMIT MODIFCATION		
1. Rider / Scope Change	Each	$240.36
2. Time Extension/Work Hour Waivers	Each	$47.78
D. SECURITY BOND OR DEPOSIT		
Where more than one security applies to a permit, only the larger security amount will be required.		
1. Minor Encroachment Permits	Deposit	$2,500.00
2. Sewer Lateral Permits	Deposit	$2,000.00
3. Temporary Permits	Deposit	$1,000.00
4. Dock Permits	Deposit	$1,000.00
5. Street Light Banner Permits	Deposit	$500.00
6. Major Encroachment Permits	Minimum Deposit	$10,000.00
7. Street Moratorium	Minimum Deposit	$15,000.00

DESCRIPTION OF SERVICES	UNIT	FEE
III. GRADING PERMITS		
A. SITE DEVELOPMENTS PERMIT FEE		
0 - 1,000 cubic yards of earthwork activity	Base	$2,860.16
Per 25 cubic yards above 0	Per 25 cubic yards	$53.50
1,000 - 10,000 cubic yards of earthwork activity	Base	$5,000.30
Per 25 cubic yards above 1,000	Per 25 cubic yards	$11.36
10,000 cubic yards or greater of earthwork activity	Base	$9,089.54
Per 25 cubic yards above 10,000	Per 25 cubic yards	$5.68
B. STORMWATER POLLUTION PREVENTION PERMIT (STOPPP)		
1. STOPPP Permit Fee		
a. STOPPP Type I Projects	Each	No Fee
b. STOPPP Type II Projects	Each	$547.89
c. STOPPP Type III Projects	Each	$1,511.42
d. STOPPP Type IV Projects	Each	$2,162.18
e. STOPPP Reinspection Fee	Each	$273.95
2. Erosion Control Compliance Deposit		
For STOPPP Type II Projects greater than 50CY or Type III & IV Projects any size.		
a. Minimum Deposit	Minimum Deposit	$416.69
b. Additional Deposit	Per 100 cubic yards	$60.87
C. GRADING SECURITY BOND OR DEPOSIT		
1. Minimum Deposit	Minimum Deposit	$10,496.00
2. Additional Deposit above 250 cubic yards	Per cubic yard	$41.98
IV. MAPPING AND AGREEMENTS		
A. PARCEL MAPS	Per Map	$8,411.50
B. FINAL MAPS & CONDO CONVERSIONS	Per Map	$10,630.35
C. LOT LINE ADJUSTMENT (CERTIFICATE)	Each	$4,241.43
D. LOT CONFORMANCE (CERTIFICATE)	Each	$3,494.12
E. MAP CORRECTION (CERTIFICATE)	Each	$3,629.51
F. RIGHT-OF-WAY/PUBLIC EASEMENT (NOT PART OF A MAP)	Each	$6,629.27
G. ADDITIONAL MAPPING REVIEWS (4TH REVIEW AND BEYOND)	Each	$1,247.98
H. ENGINEERING AGREEMENTS (SIA, E&M, STORMWATER, ETC)	Each	$4,266.62
I. ADDRESS ASSIGNMENTS FOR SUBDIVISIONS	Each	$1,286.89

DESCRIPTION OF SERVICES	UNIT	FEE
V. ENVIRONMENTAL COMPLIANCE FEES		
A. CLASS A WASTE DISCHARGE PERMIT ANNUAL FEE	Each	$1,224.89
B. CLASS B WASTE DISCHARGE PERMIT ANNUAL FEE	Each	$816.59
C. STORMWATER MANAGEMENT PERMIT ANNUAL FEE	Each	$742.07
D. POLLUTION PREVENTION INSPECTION FEE	Per Hour	$256.11
E. INSPECTION/INVESTIGATION FEE	Per Hour	$265.55
	Per Hour OT	$308.59
F. SAMPLING FEE	Per Hour	$272.90
	Per Hour OT	$320.13
G. ANALYTICAL SERVICES FEE	Each	$258.20
H. HYDRAULIC LOADING CHARGE	Per 100 Cu. Ft.	Basic Sewer Service Charge rate
I. DEFICIENCY RESULTING IN “SIGNIFICANT NONCOMPLIANCE”	Each	$509.06
J. FAILURE TO CONDUCT SELF-MONITORING	Per Hour	$258.20
K. FAILURE TO COMPLY WITH OFFICIAL NOTICE TO CORRECT VIOLATION	Each	$471.27
L. ENVIRONMENTAL CLEANUP/ABATEMENT OF PUBLIC NUISANCE		
1. Labor	Per Hour	$269.75
	Per Hour OT	$314.88
2. Material And Equipment	Each	Cost
3. Contract Services	Each	Cost
M. APPEAL - of decision to issue permit, levy fees, or finding of noncompliance	Each Appeal	$580.00
N. VIOLATIONS REQUIRING INSPECTION WARRANT, OR COMMENCEMENT OF CIVIL LITIGATION PROCEEDINGS	Each Case	$5,796.94

NOTES:

V. ENVIRONMENTAL COMPLIANCE FEES

The following fees are intended to help recover the cost of implementation and enforcement of SMMC Chapter 7.38

A. Class A Discharge Permit. A Class A permit shall be issued to all significant industrial users (SIU). Class A permit holders are regulated in accordance with the requirements specified in the pretreatment regulations, 40 CFR Part 403 and 40 CFR Chapter I, Subchapter N, Parts 405-471, as amended, and this Chapter. (7.38.260) Cost based on 4 hours admin and inspection time per year at standard labor rate.

B. Class B Discharge Permit. A Class B permit shall be issued, at the discretion of the Director, to any user who is not a significant industrial user, yet requires periodic inspection and/or monitoring to verify compliance with this Chapter. A Class B permit may be required for discharge of industrial waste from stationary sources, trucked wastes, contaminated groundwater, and other industrial wastes approved by the Director for discharge to the sanitary sewer. (7.38.260). Cost based on 1.5 hours admin and inspection time per year at standard labor rate.

C. Stormwater Management Permit. A property that is required to install, operate, and maintain stormwater treatment facilities, or maintain parking lots, storm drain inlets, or other facilities for stormwater pollution prevention as specified in project conditions, shall obtain a Stormwater Management (SWM) permit from the Director of Public Works. (7.39.235). Cost based on 2 hours admin and inspection time per year at standard labor rate.

D. Pollution Prevention Inspection Fee. The Director is authorized to conduct all inspection, surveillance, and monitoring procedures necessary to assure compliance with this Chapter. The Director may enter without unreasonable delay, during facility hours of operation, any premises of any user in which a potential pollutant discharge source exists or in which facility discharge and materials and waste records are kept. Records shall be made available to the Director for inspection and copying. Reasonable times for inspection and sampling may include times that are unannounced. (7.38.350, 7.39.140) Cost based on 0.5- hour admin and inspection time per year at standard labor rate.

E. Inspection/Investigation Fee. Applies to inspection and investigation activities not covered in D. or K. Cost based on standard labor rate.

F. Sampling Fee. The Director shall have the right to establish on any property such devices as are necessary to conduct sampling or metering operations. During all inspections as provided herein, the official may take any samples deemed necessary to aid in the pursuit of the inquiry or in the recording of activities on the site. (7.38.350, 7.39.140). Cost based standard labor rate.

G. Analytical Services Fee. Cost based in service provider cost of service.

H. Hydraulic Loading Charge. The Director may impose upon the user a hydraulic loading charge for discharge of groundwater or other waters in cases where conventional sewer service charges applied by the City or District do not account for said flows or uses. User discharges which exceed 10,000 gallons per batch discharge or users undertaking long term discharges of groundwater to the sanitary sewer shall be metered and levied a hydraulic loading charge based upon the basic sewer service charge rate. (7.38.260)

I. Deficiency Resulting in “Significant Noncompliance”. At least annually, the Director shall provide public notice in the largest local daily newspaper a list of those significant industrial users that, during the previous twelve (12) months, were found in significant noncompliance, as defined in the pretreatment regulations and this Chapter. (7.38.420). Cost based on administrative time and cost of publication for 3 days in San Mateo Daily Journal.

J. Failure to Conduct Self-monitoring. The Director may require that the user conduct a sampling and analysis program of the user’s waste or stormwater discharge of a frequency and type required by the Director to demonstrate compliance with the requirements of this Chapter. (7.38.360, 7.39.160).

K. Failure to Comply with Official Notice to Correct Violation. When an authorized enforcement official finds that a user has violated or is violating this Chapter, or a permit or order issued hereunder, the official may serve upon said user a Notice of Violation which enumerates the violations found, and orders compliance by a date certain. (7.38.460, 7.39.270); any condition caused or permitted to exist in violation of any of the provisions of this Chapter is a threat to the public health, safety and welfare, and is declared and deemed a nuisance. (7.38.470, 7.39.280)

L. Environmental Cleanup/Abatement of Public Nuisance. City may impose a charge upon the user to reimburse the City or District for the cost of cleaning and/or repair of City facilities, including mitigation of waste discharge to the storm drainage system; any condition caused or permitted to exist in violation of any of the provisions of this Chapter is a threat to the public health, safety and welfare, and is declared and deemed a nuisance., and may be summarily abated and/or restored by the City. The cost of such abatement and restoration shall be borne by the owner of the property. (7.38.180, 7.38.470, 7.39.280).

M. Appeal of Decision to Issue Permit, Levy fees, or Finding of Noncompliance. Any person affected by any decision, action or determination, including administrative remedies, made in interpreting or implementing the provisions of this Chapter may appeal therefrom to the City of San Mateo Sustainability & Infrastructure Commission. (7.39.200). Fee is refunded if appellant prevails.

N. Violations Requiring Inspection Warrant or Commencement of Civil Litigation Proceedings. In the event that the user refuses the Director entry to the premises, inspection may be made only upon the issuance of a search warrant by a duly authorized magistrate. In the event that the user refuses entry after the request has been made, the Director is hereby empowered to seek assistance from the court in obtaining such entry; Any person who has violated or continues to violate the provisions of this Chapter or any order or permit issued hereunder, shall be subject to the imposition of civil penalties pursuant to Chapter 1.11 of this Code. (7.38.350, 7.39.140, 7.38.410, 7.39.200, 7.38.480, 7.39.290)

DESCRIPTION OF SERVICES	UNIT	FEE
VI. DEVELOPMENT FEES		
A. WASTEWATER CAPACITY CHARGE		
1. Residential		
Class A represents all residential uses, a biological oxygen demand of 200mg/L, and a suspended solids measurement of 200mg/L		
a. Single-family	Per Dwelling Unit	$11,758.38
b. Multi-family		
i. Studio & 1 bedroom	Per Dwelling Unit	$5,878.60
ii. 2 bedroom	Per Dwelling Unit	$9,798.46
iii. 3+ bedroom	Per Dwelling Unit	$11,758.38
c. Hotels or motels	Per Room/Apartment	$5,878.60
d. Board or lodging houses	Per Bedroom	$5,878.60
e. Accessory Dwelling Unit	Per Square Foot	$5.87
2. Commercial/Institutional		
The capacity charge for commercial/institutional uses is based on water meter size and wastewater class. *see footnote below for class explanation*		
a. Meter size of up to 3/4 inch		
i. Class B	Per Meter	$11,758.38
ii. Class C	Per Meter	$12,595.17
iii. Class D	Per Meter	$13,872.06
b. Meter size of 1 inch		
i. Class B	Per Meter	$19,596.92
ii. Class C	Per Meter	$20,991.17
iii. Class D	Per Meter	$23,120.09
c. Meter size of 1 inch and 1/2 inch		
i. Class B	Per Meter	$39,193.85
ii. Class C	Per Meter	$41,983.51
iii. Class D	Per Meter	$46,240.19
d. Meter size of 2 inches		
i. Class B	Per Meter	$62,709.45
ii. Class C	Per Meter	$67,172.68
iii. Class D	Per Meter	$73,984.30
e. Meter size of 3 inches		
i. Class B	Per Meter	$117,580.36
ii. Class C	Per Meter	$125,949.36
iii. Class D	Per Meter	$138,719.39
f. Meter size of 4 inches		
i. Class B	Per Meter	$195,966.86
ii. Class C	Per Meter	$209,915.21
iii. Class D	Per Meter	$231,199.78
g. Meter size of 6 inches		
i. Class B	Per Meter	$391,933.72
ii. Class C	Per Meter	$419,831.57
iii. Class D	Per Meter	$462,399.55
h. Meter size of 8 inches		
i. Class B	Per Meter	$627,093.25
ii. Class C	Per Meter	$671,730.29
iii. Class D	Per Meter	$739,839.50
3. Industrial		
The capacity charge for industrial uses is based on estimated wastewater flow and strength.		
a. Flow	Per Gallon Per Day	$91.01
b. Biological Oxygen Demand (BOD)	Per Pound Per Day	$2,198.78
c. Suspended Solids (SS)	Per Pound Per Day	$1,982.60

*Wastewater Class Thresholds

- Class B represents standard strength, a biological oxygen demand of 200 mg/L, and a suspended solids measurement of 200 mg/L
- Class C represents moderate strength, a biological oxygen demand of 400 mg/L, and a suspended solids measurement of 400 mg/L
- Class D represents high strength, a biological oxygen demand of 800 mg/L, and a suspended solids measurement of 600 mg/L

DESCRIPTION OF SERVICES	UNIT	FEE
VI. DEVELOPMENT FEES *(continued)*		
B. TRANSPORTATION IMPROVEMENT FEE		
1. Residential		
a. Single-family	Per Dwelling Unit	$7,339.55
b. Multi-family	Per Dwelling Unit	$3,706.73
2. Commercial and Industrial		
a. Retail	Per 1,000 Sq. Ft.	$29,639.79
b. Office	Per 1,000 Sq. Ft.	$8,941.21
c. Industrial	Per 1,000 Sq. Ft.	$4,904.76
d. Hotel	Per Room	$4,667.73
e. Institution	Per 1,000 Sq. Ft.	$3,813.51
C. CENTRAL PARKING IMPROVEMENT DISTRICT IN-LIEU FEE	Per Space	$61,661.54
VII. NEWSRACK ORDINANCE VIOLATION		
A. ABATEMENT FEE		
1. Failure to abate violation for Chapter 17.12 of the S.M.M.C.	Per Violation	$79.54
B. APPEAL OF ABATEMENT ORDER FEE		
1. Appeal to the Director of Public Works (Fee refunded if appellant prevails).	Each Appeal	$154.34
VIII. MISCELLANEOUS FEES		
A. TRANSPORTATION PERMIT (ON CITY STREETS)		
1. Oversized Load - Annual (subject to CVC 35795)	Per Hour	$90.00
2. Oversized Load - Singular Trip (subject to CVC 35795)	Per Hour	$16.00
B. BLOCK PARTY PERMIT	Each	No Fee
C. CURB PAINTING		
1. Review		
a. Red Tipping	Per Request	$690.18
b. Blue Curb (Disabled)	Per Request	$499.71
c. Yellow Curb (Loading Zone)	Per Request	$393.22
d. White Curb (Passenger Loading)	Per Request	$393.22
e. Green Curb (Limited-Time)	Per Request	$393.22
f. Non-Critical Red Zones	Per Request	$190.46
2. Installation		
a. Red Tipping	Per Request	$232.45
b. Blue Curb (Disabled)	Per Request	$672.77
c. Yellow Curb (Loading Zone)	Per Request	$521.22
d. White Curb (Passenger Loading)	Per Request	$421.89
e. Green Curb (Limited-Time)	Per Request	$687.10
f. Non-Critical Red Zones	Per Request	$365.57
D. SMALL WIRELESS FACILITIES PERMITS		
1. Small Wireless Facilities Permit Application Fee (Drawdown Deposit)	Min Deposit Per Location	$4,500.00
2. Master License Agreement or Amendment Fee	Min Deposit	$2,500.00
3. Annual License Fee for attachment to City-owned Pole (subject to FCC 18-133)	Per Location Per Year	$270.00
4. Appeal to Public Hearing Officer of a decision by the Director of Public Works	Each Appeal	$580.00
E. SHARED MOBILITY PERMIT APPLICATION FEE (not subject annual increases)	Each	$5,300.00
F. SHORING OR TIE-BACKS IN THE PUBLIC ROW FEE Shoring or tie-backs in the right-of-way shall only be allowed with Director of Public Works approval. If approved, a fee for these elements in the ROW is determined along with a Shoring Agreement that is acceptable to the City and recorded against the project property	By Negotiation	By Negotiation
G. STAFF HOURLY RATES FOR SERVICES NOT LISTED		
1. Review or coordination	Per Hour	$215.04
2. Inspection	Per Hour	$187.39

DESCRIPTION OF SERVICES	UNIT	FEE
IX. SPECIAL COMMUNITY EVENTS PERMITS		
A. NO-FEE EVENTS For events open to the general public, sponsored by a non-profit organization, not for fundraising purposes, where no registration or admission fee is charged, no donations or contributions are solicited, or where no money exchanges hands.	Each	No Fee
B. NON-PROFIT, LOW-IMPACT EVENT For events sponsored by a non-profit organization that is not classified as a high-impact event.	Each	$100.00
C. NON-PROFIT, HIGH-IMPACT EVENT For events sponsored by a non-profit organization that is classified as high-impact event. A high-impact event meets two or more of the following criteria: 1) being held for the first time; 2) expected to draw more than 500 participants; 3) held on a recurring basis; 4) requiring the support of 2 or more City departments; 5) following a route with a different start and finish; 6) requiring a street closure; or 7) requiring interagency coordination.	Each	$230.00
D. FOR-PROFIT, LOW-IMPACT EVENT For events sponsored by a for-profit organization that is not classified as a high-impact event.	Each	$500.00
E. FOR-PROFIT, HIGH-IMPACT EVENT For events sponsored by a for-profit organization that is classified as a high-impact event.	Each	$1,000.00
F. SERVICE FEES (IF REQUIRED TO SUPPORT THE EVENT)		
1. Overtime rates for personnel not regularly on duty who are required to work the event.	Per Hour	Staff Overtime Rates
2. Fair market value charges for utilization of City equipment and/or vehicles for the event.	Per Hour	Market Rates
3. Regular rates for personnel who may be required to prepare specialized logistic plans for the event.	Per Hour	Staff Rates
4. Actual costs for consumable supplies, e.g. parking meter signs, garbage bags, etc., used for the event.	Actual Costs	Actual Costs
5. Actual cost for specialized services contracted by the City that are required for the event.	Actual Costs	Actual Costs
X. COMMERCIAL FILMING PERMITS Filming fees shall apply to commercial businesses desiring to film on public streets, right of ways or within city owned facilities, including parks, civic facilities and buildings or special use areas, such as Poplar Creek Golf Course. Prior to the granting of a permit, all businesses shall comply with all applicable policies and procedures, including, but not limited to, evidence of insurance, permits and licenses, and appropriate hold harmless language.		
A. USE FEES		
1. Public Streets and Right-of Ways		
a. Videos/Travel/Documentary/Still Photography/Industrial Commercials	Per Day	$228.75
b. Television Series/Movies/Pilot and Feature Films	Per Day	$343.12
c. All other uses	Per Day	$114.38
2. Civic Facilities, Parks, and Special Use Areas (For all uses)	Per Hour	$57.18
B. SUPPORT SERVICES FEES Any filming use that requires any of the following, shall be billed in accordance with the guidelines outlined within the Special Community Events Permit Fee section, Category C designation; i.e. for-profit businesses or non-tax exempt organizations: Fees for use of City equipment, consumable supplies, preparation of specialized logistic plans, specialized contracted services and on-duty personnel will be billed at cost, plus a 25% administrative overhead fee. Fees for use of overtime personnel shall be calculated at the top step prevailing overtime rate for the classification(s) utilized plus a 25% administrative overhead fee.		
C. DEPOSIT All businesses shall submit a refundable deposit at the time fees are due and payable to cover any unanticipated support services fees, property damage repair, etc.	Deposit	$1,000.00

Chapter 3.64
FEES

Sections:

3.64.010 Fees.
3.64.020 Penalties & Interest
3.64.030 Fees for Code Enforcement

3.64.010 - FEES.

Prior to submittal of the annual budget, the City Manager shall submit to the City Council the fees proposed for the next fiscal year. The prior year's fees shall continue if the City Manager does not submit new proposed fees. If the proposed fees do not represent a percentage increase exceeding the percentage increase for the preceding twelve (12) month period as shown by the San Francisco Bay Area Consumer Price Index of the Bureau of Labor Statistics, United States Department of Labor, under the heading All Items, or any index substituted by the Department of Labor therefor, the proposed fees shall become effective on the following July 1, unless a different date is set forth in the submission, provided however that the Council may amend the fees before the effective date. If the proposed fees represent a percentage increase exceeding the percentage increase in the Consumer Price Index, they must be approved by the Council before becoming effective. Notwithstanding the above, the Council may amend any fee at any time. (Ord. 1994-12 § 1, 1994; Ord. 1989-8 § 1, 1989; Ord. 1986-26 § 1, 1986).

3.64.020 - PENALTIES AND INTEREST.

Any fee imposed by this chapter shall be due and payable within thirty days after the bill is mailed by the City. The fees shall be delinquent if not paid within said thirty days. Any person who fails to remit any fee within the time required shall pay a penalty of ten percent of the amount due, per month to a maximum of three months, plus interest at the rate of 1-1/2 percent per month, or fraction thereof, computed from the delinquent date of the fee until and including the date of payment. (Ord. 1989-8 § 1, 1989).

3.64.030 - FEES FOR CODE ENFORCEMENT.

(a) Nuisances. The Council is authorized to adopt fees for administrative costs incurred in the enforcement of Title 7. No fee shall be charged if a property owner or agent abates the nuisance or violation within thirty (30) days after first notification of the violation is mailed by the City.

(b) Other Violations. The City shall be authorized to adopt fees for costs incurred in the enforcement of Municipal Code violations which result in a requirement for a planning application or building permit, if such application is made or permit applied for more than thirty days after notification of the violation is mailed. (Ord. 1990-5 § 4, 1990; Ord. 1989-8 § 1, 1989).

IMPACT, IN-LIEU, AND LINKAGE FEES

DESCRIPTION OF SERVICES	UNIT	FEE
I. DEVELOPMENT FEES		
A. WASTEWATER CAPACITY CHARGE		
1. Residential		
Class A represents all residential uses, a biological oxygen demand of 200mg/L, and a suspended solids measurement of 200mg/L		
a. Single-family	Per Dwelling Unit	$11,758.38
b. Multi-family		
i. Studio & 1 bedroom	Per Dwelling Unit	$5,878.60
ii. 2 bedroom	Per Dwelling Unit	$9,798.46
iii. 3+ bedroom	Per Dwelling Unit	$11,758.38
c. Hotels or motels	Per Room/Apartment	$5,878.60
d. Board or lodging houses	Per Bedroom	$5,878.60
e. Accessory Dwelling Unit	Per Square Foot	$5.87
2. Commercial/Institutional		
The capacity charge for commercial/institutional uses is based on water meter size and wastewater class. *see footnote below for class explanation*		
a. Meter size of up to 3/4 inch		
i. Class B	Per Meter	$11,758.38
ii. Class C	Per Meter	$12,595.17
iii. Class D	Per Meter	$13,872.06
b. Meter size of 1 inch		
i. Class B	Per Meter	$19,596.92
ii. Class C	Per Meter	$20,991.17
iii. Class D	Per Meter	$23,120.09
c. Meter size of 1 and 1/2 inch		
i. Class B	Per Meter	$39,193.85
ii. Class C	Per Meter	$41,983.51
iii. Class D	Per Meter	$46,240.19
d. Meter size of 2 inches		
i. Class B	Per Meter	$62,709.45
ii. Class C	Per Meter	$67,172.68
iii. Class D	Per Meter	$73,984.30
e. Meter size of 3 inches		
i. Class B	Per Meter	$117,580.36
ii. Class C	Per Meter	$125,949.36
iii. Class D	Per Meter	$138,719.39
f. Meter size of 4 inches		
i. Class B		$195,966.86
ii. Class C	Per Meter	$209,915.21
iii. Class D	Per Meter	$231,199.78
g. Meter size of 6 inches		
i. Class B	Per Meter	$391,933.72
ii. Class C	Per Meter	$419,831.57
iii. Class D	Per Meter	$462,399.55
h. Meter size of 8 inches		
i. Class B	Per Meter	$627,093.25
ii. Class C	Per Meter	$671,730.29
iii. Class D	Per Meter	$739,839.50
3. Industrial		
The capacity charge for industrial uses is based on estimated wastewater flow and strength.		
a. Flow	Per Gallon Per Day	$91.01
b. Biological Oxygen Demand (BOD)	Per Pound Per Day	$2,198.78
c. Suspended Solids (SS)	Per Pound Per Day	$1,982.60

*Wastewater Class Thresholds

- Class B represents standard strength, a biological oxygen demand of 200 mg/L, and a suspended solids measurement of 200 mg/L
- Class C represents moderate strength, a biological oxygen demand of 400 mg/L, and a suspended solids measurement of 400 mg/L
- Class D represents high strength, a biological oxygen demand of 800 mg/L, and a suspended solids measurement of 600 mg/L

IMPACT, IN-LIEU, AND LINKAGE FEES

DESCRIPTION OF SERVICES	UNIT	FEE
I. DEVELOPMENT FEES *(continued)*		
B. TRANSPORTATION IMPROVEMENT FEE		
1. Residential		
a. Single-family	Per Dwelling Unit	$7,339.55
b. Multi-family	Per Dwelling Unit	$3,706.73
2. Commercial and Industrial		
a. Retail	Per 1,000 Sq. Ft.	$29,639.79
b. Office	Per 1,000 Sq. Ft.	$8,941.21
c. Industrial	Per 1,000 Sq. Ft.	$4,904.76
d. Hotel	Per Room	$4,667.73
e. Institution	Per 1,000 Sq. Ft.	$3,813.51
C. CENTRAL PARKING IMPROVEMENT DISTRICT IN-LIEU FEE	Per Space	$61,661.54
II. ART IN PUBLIC PLACE FEE The fee is applicable to commercial and multi-family residential projects exceeding three (3) million dollars in total building valuation, excluding land acquisition and off-site improvement costs.	Each	1.19% of valuation
III. PARK AND LANDSCAPE RESOURCES		
Tree Replacement Cost (24" Box Tree)	Per Tree	$845.00
A. PARK IN-LIEU FEE / PARK IMPACT FEE FOR RESIDENTIAL PLANNING APPLICATION PROJECTS INVOLVING PARCEL MAPS, SUBDIVISION AND OTHER MULTI-FAMILY RESIDENTIAL PROJECTS.	Single Family	$29,971.00
	Multi-family 2-4 Units	$29,461.00
	Multi-family 5+ Units	$21,408.00
IV. CHILD CARE DEVELOPMENT FEE		
A. Residential		
1. Single-family	Per Dwelling Unit	$4,677.29
2. Multi-family	Per Dwelling Unit	$3,373.46
B. Commercial		
1. Retail	Per Sq. Ft.	$0.39
2. Office	Per Sq. Ft.	$0.67
3. Industrial	Per Sq. Ft.	$0.22
4. Hotel	Per Sq. Ft.	$0.14
V. COMMERCIAL LINKAGE FEE (City Council adopted September 16, 2016 - effective November 16, 2016) New commercial construction in excess of 5,000 sq. ft. Exempts public uses such as hospitals, nonprofit and government facilities, churches, schools and child care centers. Developers who enter written agreements to pay area standard wages to all construction workers on the project are entitled to a 25% reduction of the fee. Additionally, developers may provide construction of affordable housing units in lieu of the fee payment.		
A. HOTELS	Per Sq. Ft.	$13.11
B. RETAIL, RESTAURANTS, AND SERVICES	Per Sq. Ft.	$6.55
C. OFFICE, RESEARCH & DEVELOPMENT USES, AND MEDICAL OFFICES	Per Sq. Ft.	$32.76
VI. BELOW MARKET RATE HOUSING FEE A fee in lieu of constructing affordable housing units onsite per Below Market Rate program:		
A. In Lieu Fees for Fractional Units		
1. Rental		
	0.1 Housing Unit	$34,255.00
	0.2 Housing Unit	$68,509.00
	0.3 Housing Unit	$102,764.00
	0.4 Housing Unit	$137,018.00
2. Owner		
	0.1 Housing Unit	$31,438.00
	0.2 Housing Unit	$62,875.00
	0.3 Housing Unit	$94,312.00
	0.4 Housing Unit	$125,749.00
B. In Lieu Fee for Projects Less than 11 Units		
1. Rental		
	5 Unit Project	$171,273.00
	6 Unit Project	$205,527.00
	7 Unit Project	$239,782.00
	8 Unit Project	$274,037.00
	9 Unit Project	$308,291.00
	10 Unit Project	$342,545.00
2. Owner		
	5 Unit Project	$157,187.00
	6 Unit Project	$188,624.00
	7 Unit Project	$220,062.00
	8 Unit Project	$251,498.00
	9 Unit Project	$282,936.00
	10 Unit Project	$314,373.00