San Mateo Public Library Technology Lending+ User Agreement

- Technology lending items (the "Equipment") may be borrowed for 3 weeks, no renewals.
- Equipment is available for checkout to City of San Mateo and Town of Hillsborough residents who are San Mateo Public Library cardholders in good standing.
- Patrons 17 years of age and under may only check out Equipment with parent/guardian signature (see below).
- Equipment must be returned to the Accounts Desk of the San Mateo Public Library location (Main, Marina, Hillsdale) where it was originally checked out. Equipment cannot be returned in book drops. If Equipment is returned to a location other than a San Mateo Public Library location, the borrower will be responsible for and assessed any applicable late/lost/damage fees that occur to the Equipment while in transit to the San Mateo Public Library.
- By signing this agreement, patrons agree to the following:
    - To not alter the security and/or operating system settings, software or hardware, of the Equipment.
    - To be solely responsible for the Equipment. You will be billed for reasonable repair or replacement costs associated with damage or loss of Equipment and/or peripherals. Replacement costs for the Equipment are available online on the San Mateo Public Library website or obtainable at the Accounts Desks of any San Mateo Public Library location.
    - To return Equipment on time. Data and connectivity for Equipment will be terminated remotely by Library staff shortly after the due date. Equipment not returned within 30 days of due date is considered lost and a replacement fee will be charged.
    - To pay an overdue fine if returned late. An overdue fine of $1.00 per day will be charged. A cleaning fee of $10.00 may be assessed for TL items returned dirty and/or soiled.
    - To abide by San Mateo Public Library's Technology Lending guidelines as stated above and by the policies set forth in the Technology Lending Service Borrowing Policies.
    - To pay full repair and/or replacement costs should the Equipment or peripherals be stolen, lost, not returned, returned unclean or damaged.
    - To review the specifications of the Equipment and will be aware of its limitations and uses before use. The borrower also agrees to be solely responsible for injuries or any type of damage sustained during use of the Equipment.

Printed Name:_____

Signature:_____

Signature of parent or guardian (if a minor age 17 and under)_____

The library may update these policies at any time.

Technology lending items are made available thanks to the San Mateo Library Foundation and its supporters.

San Mateo
Public Library