

CITY OF SAN MATEO PUBLIC WORKS COMMISSION
WEDNESDAY, MAY 11, 2016, 7:30 p.m.
CITY HALL, CITY COUNCIL CHAMBERS

MINUTES

1. **PLEDGE OF ALLEGIANCE.** Laurie Watanuki led the pledge of allegiance.

2. **ROLL CALL.** Members present were, Chair, Laurie Watanuki; Garrett Rice, Anna Kuhre, and Clifford Robbins. Vice Chair, Kara Cox was absent and excused. Staff in attendance included Brad Underwood, Public Works Director; Tracy Scramaglia, Senior Engineer; Cathi Zammit, Engineering Manager; Deryk Daquigan, Senior Engineer; Gary Heap, Engineering Manager; Aaron Lam, Associate Engineer; and Mario Ung, Associate Engineer.

3. **APPROVAL OF APRIL 13, 2016 MINUTES.** The April 2016 minutes were approved as submitted 4-0.

4. **PUBLIC COMMENT.**

- Alex Herron and Claire Mack spoke on the parking issues in North Central and the lack of enforcement by the Police Department and Code Enforcement. Letter and pictures were submitted as public record. *(Director Underwood will forward letter and pictures to the Steering Committee.)*

5. **NEIGHBORHOOD TRAFFIC FORUMS UPDATE.** Brad Underwood, Public Works Director, presented the report and asked the Commissioners to receive an update on the Neighborhood Traffic Forums.

After questions from the Commissioners the item was open for Public Comment as follows:

- Steve Carlson asked why the comment section was removed from the website.

No motion was needed for this item.

6. **CLEAN WATER PROGRAM ODOR CONTROL STRATEGY.** Cathi Zammit, Engineering Manager, and Jay Witherspoon, Program Manager Advisor with CH2M, presented the report and asked the Commissioners to receive information about odor impacts in sanitary sewer and wastewater treatment systems, methods for managing odors, and odor control strategies proposed for the Clean Water Program.

After questions from the Commissioners the item was open for Public Comment as follows:

- Steve Carlson suggested discussion should be evidence based and spoke on concern about the odor study timeline.
- Ben Toy spoke on odor being a health issue rather than a nuisance. Study should also include the older section of the Plant.

No motion was needed for this item.

7. **CLEAN WATER PROGRAM FINAL PROGRAMMATIC ENVIRONMENTAL IMPACT REPORT.**

Deryk Daquigan, Senior Engineer and Heather Waldrop, CEQA Lead from CH2M, presented the report and asked that the Public Works Commissioners discuss and receive comments on the Final Programmatic Environmental Impact Report (Final PEIR) and recommend certification and adoption of the Final PEIR by City Council.

After questions from the Commissioners the item was open for Public Comment as follows:

- Steve Carlson spoke on incomplete, brief and non-specific responses received from submitted comments and inadequate PEIR.
- Jay Kuhre spoke on importance of issuing single contract.
- Susan Rowinski supports Mr. Kuhre's comments and spoke on returning recycled water to the City and available options to remove plastics and debris.

After public comment, the Commissioners discussed the item. Commissioner Robbins made a motion to recommend certification and adoption of the Final PEIR by City Council. Motion seconded by Commissioner Rice.

Motion passed **3-1** with Commissioner Watanuki abstaining.

8. PROPOSED 2016-17 SEWER SERVICE RATE. Cathi Zammit, Engineering Manager, presented the report and asked that the Public Works Commissioners recommend to the City Council the adoption of an ordinance approving the base sewer service rate of \$9.05 per hundred (100) cubic feet (CCF) of average winter water consumption.

After questions from the Commissioners the item was open for Public Comment as follows:

- Steve Carlson asked if any consideration for residents on fixed incomes.

After public comment, the Commissioners discussed the item and Commissioner Robbins made a motion to recommend to the City Council the adoption of an ordinance approving the base sewer service rate of \$9.05 per hundred (100) cubic feet (CCF) of average winter water consumption. An additional comment was added that going forward the Public Works Commissioners are asking that a comment be sent to the Council that the sewer service rates should include multiple year rate increases instead of a year to year increase. Motion was seconded by Commissioner Kuhre.

Motion passed **4-0**.

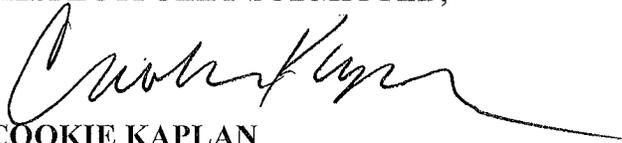
9. ANNOUNCEMENTS.

- Director Underwood announced that the Bay Bikes are at City Hall and available to rent. There is a video tutorial at BayBikeShare.com.
- Director Underwood also announced that Commission Cox gave birth last week.
- The street sweeping agenda item will be presented at the July meeting.
- Director Underwood will not be at the June commission meeting.

10. OTHER BUSINESS. No other business.

11. ADJOURNMENT. There being no further business, the meeting adjourned at 10:20 PM.

RESPECTFULLY SUBMITTED,



**COOKIE KAPLAN
EXECUTIVE ASSISTANT**