

**CITY OF SAN MATEO PUBLIC WORKS COMMISSION**  
**WEDNESDAY, APRIL 13, 2016, 7:30 p.m.**  
**CITY HALL, CITY COUNCIL CHAMBERS**

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**MINUTES**

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**1. PLEDGE OF ALLEGIANCE.** Laurie Watanuki led the pledge of allegiance.

**2. ROLL CALL.** Members present were, Chair, Laurie Watanuki; Vice Chair, Kara Cox, Anna Kuhre, and Clifford Robbins. Garret Rice arrived during the Neighborhood Traffic Forums Update presentation. Staff in attendance included Brad Underwood, Public Works Director; Gary Heap, Engineering Manager; and Tracy Scramaglia, Senior Engineer.

**3. APPROVAL OF THE MARCH 9, 2016 REGULAR MEETING MINUTES.** The March 2016 regular meeting minutes were amended to add reference to *14' wall or barrier* to Mr. Antoniazzi's comment. The minutes were approved as corrected. Motion passed **3-0-1** with Anna Kuhre abstaining

**4. PUBLIC COMMENT.** No public comment.

**5. 3<sup>RD</sup> QUARTER UPDATE – PEDESTRIAN AND BICYCLE PROJECTS -** Tracy Scramaglia, Senior Engineer, presented the report and asked that the Public Works Commission receive the 2015-2016 Fiscal Year 3<sup>rd</sup> Quarter update on pedestrian and bicycle projects and related activities.

After questions from the Commissioners the item was open for Public Comment as follows:

- Adam Loraine spoke on the additions and updates to the project.
- Ben Toy spoke on Vision Zero.

No motion was needed for this item.

**6. NEIGHBORHOOD TRAFFIC FORUMS UPDATE.** Brad Underwood, Public Works Director, presented the report and asked the Commissioners to receive an update on the Neighborhood Traffic Forums.

After questions from the Commissioners the item was open for Public Comment as follows:

- Ben Toy would like information on how to be part of the steering committee.
- Greg St. Clair spoke on traffic issues in Fiesta Gardens.
- Rick Kar spoke on additional bicycle lanes and suggested the City sponsor a bike fair, for buying and selling used bicycles.

No motion was needed for this informational update.

**7. SUMMARY OF CURRENT CAPITAL IMPROVEMENT PROJECTS.** Gary Heap, Engineering Manager, presented the report and asked that the Public Works Commissioners receive an update on the status of a variety of City Capital Improvement Projects.

After questions from the Commissioners the item was open for Public Comment as follows:

- Rick Kar spoke on moving the Hillsdale Train Station and Poplar Avenue interchange.
- Ben Toy spoke regarding Southbound US101/Peninsula ramps.

No motion needed for this informational item.

**8. 2015 ANNUAL RAIL CORRIDOR TRANSPORTATION MANAGEMENT AGENCY UPDATE.** Tracy Scramaglia, Senior Engineer, presented the report and asked that the Public Works Commissioners review the 2015 San Mateo Rail Corridor Transportation Management Agency (TMA) Annual Report and provide a recommendation to the City Council for approval.

After questions from the Commissioners the item was open for Public Comment. No public comment.

The Commissioners discussed the item and made the following motion:

- To recommend that the City Council approve the 2015 San Mateo Rail Corridor Transportation Management Agency Annual Report, *but with the caveat to clean up the language in the Executive Summary, second paragraph regarding "minor increase and minor decreases in vehicle traffic counts.*

Motion made by Commissioner Kuhre and seconded by Commissioner Rice.

Motion passed **5-0.**

**9. ANNOUNCEMENTS.**

- Director Underwood gave an update on Public Works Commission agenda items for May, which include: update on the next traffic forum; sewer service charges; process and procedures in the design elements of odor control at the new plant; street sweeping update; and final PEIR for the Clean Water Program.
- The June meeting may include an energy assessment on city facilities.

**10. OTHER BUSINESS.** None.

**11. ADJOURNMENT.** There being no further business, the meeting adjourned at 9:30 PM.

**RESPECTFULLY SUBMITTED,**



**COOKIE KAPLAN**  
**EXECUTIVE ASSISTANT**