

POSITION: Help Serve Healthy Lunch Meals

Purpose of Position:	Do you want to volunteer but only have a small amount of time? Our Bay Tree Bistro lunch program might be perfect for you! We are searching for passionate people to help us with setup, serving food, and clean up. This program offers a complete nutritious hot meal to all who attend. We strive for excellence, fun and a family atmosphere here at the Senior Center. Volunteer groups are also welcome! Apply today!
Qualifications:	<ul style="list-style-type: none"> • Friendly personality • Ability to follow directions and work with staff • Ability to be a self-starter • Ability to stand or work on feet for 3+ hours
Responsibilities:	<ul style="list-style-type: none"> • Serve food and beverages • Set-up and clear tables • Assist with meal prep
Training:	<ul style="list-style-type: none"> • On-site training will be provided
Time Commitment:	<ul style="list-style-type: none"> • Must commit to (1) 3 hours per week for a total 3+ months
Available Shifts:	<ul style="list-style-type: none"> • All shifts available: Wednesdays and/or Fridays 10:30am-1:30pm
Length of Commitment:	<ul style="list-style-type: none"> • 6-12 month commitment is requested
Site/Station:	<ul style="list-style-type: none"> • San Mateo Senior Center, 2645 Alameda de las Pulgas
Reports to:	<ul style="list-style-type: none"> • Amber Shong-Brown, Community Services Coordinator 650-522-7493
Apply Online:	Interested? Visit www.cityofsanmateo.org/volunteer and complete your online application. Complete the Citywide Volunteer Application and in the Assignment Preference section choose: P&R: Senior Center Lunch Program Assistant in the pull down menu.

Sign-Up for Email “Notify Me” Updates on other new citywide volunteer opportunities at www.cityofsanmateo.org/volunteer

Donna Divodi, Citywide Volunteer Coordinator
Phone: (650) 522-7277
Email: ddivodi@cityofsanmateo.org

