



ADMINISTRATIVE REPORT

TO: PUBLIC WORKS COMMISSION

FROM: BRAD B. UNDERWOOD, DIRECTOR OF PUBLIC WORKS

PREPARED BY: PUBLIC WORKS – ENGINEERING

MEETING DATE: MARCH 9, 2016 – Regular Meeting Starts at 7:30 pm

SUBJECT: NEIGHBORHOOD TRAFFIC FORUMS UPDATE

RECOMMENDATION

To receive an update from Public Works staff regarding the Neighborhood Traffic Forums.

BACKGROUND

At the February 10, 2015 Public Works Commission meeting, the Public Works Director, Brad Underwood, presented an update on the first two Traffic Forums conducted in January. The Commission indicated that they would like updates on a monthly basis.

Two Traffic Forums were conducted in February. The format for the meetings has remained the same, with the exception of the focus area. The slide presentations and meeting notes for each session can be found on the Traffic Forums website at: www.cityofsanmateo.org/traffic

Below is a summary of each meeting, including top interests identified by residents.

Traffic Forum #3 – North Central, Gateway Commons, San Mateo Park, San Mateo Heights (2/11/16)

The third Traffic Forum was held at San Mateo High School (Cafeteria) located at 506 N. Delaware on February 11, 2016. It was well attended by residents of the North Central neighborhood (HANSM). There were also residents from San Mateo Park and San Mateo Heights. Attendance was estimated to be approximately 45 people, not including City staff. There was no need at this forum to have a table dedicated to "Other". All residents were represented by North Central, San Mateo Park or San Mateo Heights.

For reporting out, residents were asked to pick their top three interests and then the tables, as a group, selected the highest ranking interests. Here are a few of the top items:

- Red zone enforcement on Humboldt and Idaho
- Lack of pedestrian access on Santa Inez at Grant
- Speeding on Barroilhet
- Increase Police presence at Park Elementary during pick up/drop off
- All-way stop sign needed at Indian and Humboldt
- Pedestrian safety at San Mateo High School

Each table was also asked how they would like to work on neighborhood solutions. During implementation of the Traffic Forums Phase II, City staff will take all the interests from the workshops and meet with individual neighborhoods to have more in depth traffic interests discussions and develop neighborhood traffic management plans. All groups requested some kind of online notification of the status projects, via the City's website, NextDoor, and push notifications through our NotifyMe signups. North Central and San Mateo Park both have established neighborhood associations and would like City staff to work with these groups. San Mateo Heights does not have a HOA and prefers email notification.

Traffic Forum #4 – Aragon, Baywood, Parrot Park, South Barneson (2/25/16)

The fourth Traffic Forum was held at the San Mateo Main Library (Oak Room) located at 55 W. 3rd Avenue on February 25, 2016. It was well attended by residents from Parrott Park, Aragon and the Baywood neighborhoods. There was a single resident representing the South Barneson neighborhood. Attendance was estimated to be approximately 45 people, not including City staff.

A few of the top items reported out for the Aragon, Baywood, Parrot Park and South Barneson neighborhoods were:

- Maple Avenue concerns, including speeding, rolling stops, traffic volume
- Cut through traffic on Mission
- Overdevelopment, especially around Central Park
- Visibility issues at 4th and Dartmouth
- Citywide issues with drivers not yielding to pedestrians, distracted drivers
- Stop sign needed at Aragon and Harvard

The Baywood neighborhood has an established homeowners association, Baywood Owners Improvement Area (BOIA) with frequent meetings. As with the first three forums, most tables wanted to stay connected with NextDoor, the City's website and push email notifications. Parrott Park does not have an established HOA. They recommended a steering committee with one of its active residents as the lead.

Staff has posted the presentation slides and meeting notes for all Traffic Forum meetings on the program's website. Staff is currently compiling the notes, identifying items that can be implemented quickly, categorizing other interests as short, medium or long term, and which department has the primary responding responsibility. This spreadsheet of Traffic Forum action items will be posted soon on the program's website.

Staff is currently in the process of identifying resources for beginning the second phase of the traffic forums which will include development, prioritization and approval of neighborhood plans. In order to give you a sense of the scope of this endeavor, below is a summary of the total number of requests per neighborhood after the four initial meetings:

Meeting No.	Neighborhood	Total Number of Requests
1	Hayward Park	26
	Central	47
	Sunnybrae	49
2	Fiesta Gardens	50
	Bay Meadows	5
3	North Central	73
	San Mateo Park	10
	San Mateo Heights	20
4	Baywood/Parrot Park	100 ¹
	Aragon	50 ¹
	Borel/S. Barneson	10 ¹
All	Citywide and Regional	36
		476

¹ Figures are estimates. Exact figures were not available at the time this report was prepared.

Public Works will continue the Traffic Forums in March, with meetings on March 10th and March 24th. The March 10th meeting will be held at Beresford Elementary and is concentrated on Hacienda, Beresford and Hillsdale (east of Alameda) neighborhoods. The March 24th meeting will be held at the Poplar Creek Golf Course and is concentrated on the North Shoreview neighborhood.

BUDGET IMPACT

Public Works staff funding for the Traffic Forums comes from the Traffic Engineering Services Program (10-46-61) which is paid for through the City's General Fund. Other departments' staff funds the Traffic Forums under their respective operating budgets. It is anticipated that future outreach efforts will be funded separately through future budget cycles.

ENVIRONMENTAL DETERMINATION

In accordance with Public Resource Code Section §21065, the community workshops are not a project subject to the California Environmental Quality Act (CEQA) (Public Resources Code §21065), because it can be seen with certainty that they will not have a significant effect on the environment. Any future improvements will be evaluated for environmental compliance as needed.

NOTICE PROVIDED

The City sent this Administrative Report to the San Mateo United Homeowners Association, as well as all individual Homeowner Associations.

ATTACHMENTS

None

STAFF CONTACT Tracy Scramaglia, Senior Engineer
 tscramaglia@cityofsanmateo.org
 (650) 522-7316