



# ADMINISTRATIVE REPORT

**TO:** PUBLIC WORKS COMMISSION

**FROM:** BRAD B. UNDERWOOD, DIRECTOR OF PUBLIC WORKS

**PREPARED BY:** PUBLIC WORKS – ENGINEERING

**MEETING DATE:** FEBRUARY 10, 2016 – Regular Meeting Starts at 7:30 pm

**SUBJECT:** NEIGHBORHOOD TRAFFIC FORUMS UPDATE

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## RECOMMENDATION

To receive an update from Public Works staff regarding the Neighborhood Traffic Forums.

## BACKGROUND

At the December 9, 2015 Public Works Commission, staff presented an overview of a new Public Works program that included a series of ten community workshops throughout the City to identify concerns and possible solutions. The intent of the workshops was to receive residents' interest regarding various traffic issues at the neighborhood level. This effort has included participation of several departments in a team effort to address community traffic concerns.

Two Traffic Forums were conducted in January. The format for the meetings is generally the same, with the exception of the focus area. The slide presentation from the first traffic forum is attached for reference.

Below is a summary of each meeting, including top interests identified by residents.

### Traffic Forum #1 – Central, Sunnybrae, 19<sup>th</sup> Ave Park, Hayward Park (1/14/16)

The first Traffic Forum was held at Sunnybrae Elementary on January 14, 2016. It was well attended by residents from Central and Sunnybrae. There were also residents from Hayward Park. Attendance is estimated to be approximately 55 people, not including City staff. It is also important to mention that one table was dedicated to "Other". We used this as a catch all for those residents attending the meeting that could not attend their specific neighborhood forum. Everyone is welcome and all interests were received.

For reporting out, residents were asked to pick their top three interests and then the tables as a group selected the highest ranking interests. Here are a few of the top items:

- Congestion on US-101 backs up traffic flow at 4<sup>th</sup> Avenue. There is no CHP or enforcement.
- Consider Residential Parking Permit Program for Central area. Cars are parked too long “for sale”.
- Develop formal lighting plan for the pedestrian street lamps in Central area.
- E. 5th Ave at S. El Dorado, S. Fremont, S. Grant, S. Humboldt, S. Idaho - Traffic Circles with stop signs with fire accessibility due to issues with truck traffic.
- Palm - Bulb-outs to create visual that intersection is narrower.
- Palm & B - Stop signs, marked/visible crosswalks.
- Hayward Park - Enforce speed limits.
- Palm at 10th, 13th, 15th, sight line issues entering Palm from alley between 14th and 15th - Recommend stop signs, pedestrian crosswalks, and signage or geometry changes.
- Sunnybrae - School traffic. Drop off street (W. Grant) too narrow.
- 16th Avenue between S. Grant & Delaware Street - request for speed cushions and raised surfaces, re-classify street, limiting traffic flow through E. 16th Ave at Delaware Street (closure of 16th Ave to through traffic) due to speeding and cut through traffic.
- E. 16th and S. Delaware intersection – comments in favor of replacing all-way stop with traffic signals and comments opposing the installation.
- 10th and Grant – visibility issues with trees and parked cars.

Each table was also asked how they would like to work on neighborhood solutions. This is when City staff takes all the interests from the workshops and meets with individual neighborhoods to develop plans. All groups wanted some kind of online notification of the status projects, via the City's website, NextDoor, and push notifications through our NotifyMe signups. Central has an established neighborhood association that they would like City staff to work with, possibly at their existing meetings. Sunnybrae was open to establishing a steering committee with volunteers from the neighborhood.

#### Traffic Forum #2 – Fiesta Gardens, Bay Meadows (1/28/16)

The second Traffic Forum was held at San Mateo Police Department on January 28, 2016. It was primarily attended by residents from Fiesta. There were also residents from a variety of neighborhoods at the Other table. Attendance is estimated to be approximately 75 people, not including City staff.

A few of the top items reported out for the Fiesta Gardens neighborhood were:

- Congestion on Grant, 19<sup>th</sup>, Ginnever and the impacts to emergency response times.
- Residents do not want “the wall” surrounding their neighborhood opened to traffic or pedestrians. Rumors are going around the City that it will be opened to all people to walk through to Whole Foods. Fiesta Gardens is against this due to impacts from the Event Center.
- Higher parking requirements for new developments. Parking of new developments is overflowing into single family residential areas.
- Paint red curbs at intersections to increase visibility.
- Traffic calming for Bermuda.
- Better control of Event Center parking overflow for large events like Maker's Faire.
- Residential Parking Permit Program on designated streets.
- Delaware and 25<sup>th</sup> configuration needs improvement for bikes and vehicles.
- Cars block intersection at Hillsdale and Saratoga.
- Speed bumps on Bermuda, Texas, and Fiesta.

- Close Bermuda at Delaware.
- Make 19<sup>th</sup> Ave two way between Delaware and Grant.

Fiesta Gardens has an established neighborhood association with a regularly published newspaper. As with the first forum, most tables wanted to stay connected with NextDoor, the City's website and push email notifications. Since the HOA meetings are well attended, a steering committee with HOA members was recommended.

Staff has posted the presentation slides and meeting notes for the January meetings on the Traffic Forum website. Staff is currently compiling the notes and identifying items that can be implemented quickly, as well as categorizing interests as short, medium or long term and the primary responding department.

Public Works continues the Traffic Forums in February, with meetings on February 11<sup>th</sup> and February 25<sup>th</sup>. The February 11<sup>th</sup> meeting will be held at the San Mateo High School Cafeteria and is concentrated on Gateway Commons, North Central and San Mateo Park. The February 25<sup>th</sup> meeting will be held at the San Mateo Main Library Oak Room and is concentrated on Aragon, Baywood and Parrot Park.

#### **BUDGET IMPACT**

Public Works staff funding for the Traffic Forums comes from the Traffic Engineering Services Program (10-46-61) which is paid for through the City's General Fund. Other departments' staff funds the Traffic Forums under their respective operating budgets. It is anticipated that future outreach efforts will be funded separately in future budget cycles.

#### **ENVIRONMENTAL DETERMINATION**

In accordance with Public Resource Code Section §21065, the community workshops are not a project subject to the California Environmental Quality Act (CEQA) (Public Resources Code §21065), because it can be seen with certainty that they will not have a significant effect on the environment. Any future improvements will be evaluated for environmental compliance as needed.

#### **NOTICE PROVIDED**

The City sent this Administrative Report to the San Mateo United Homeowners Association, as well as all individual Homeowner Associations.

#### **ATTACHMENTS**

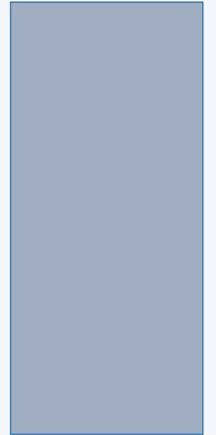
Attachment 1 – Presentation from Traffic Forum #1

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# NEIGHBORHOOD TRAFFIC FORUMS

**FORUM #1**  
**JANUARY 14, 2016**



# TONIGHT'S AGENDA

1. Welcome & Introductions
2. Overview
3. Breakout Session
4. Tables Report Out
5. Next Steps



# QUALITY OF LIFE

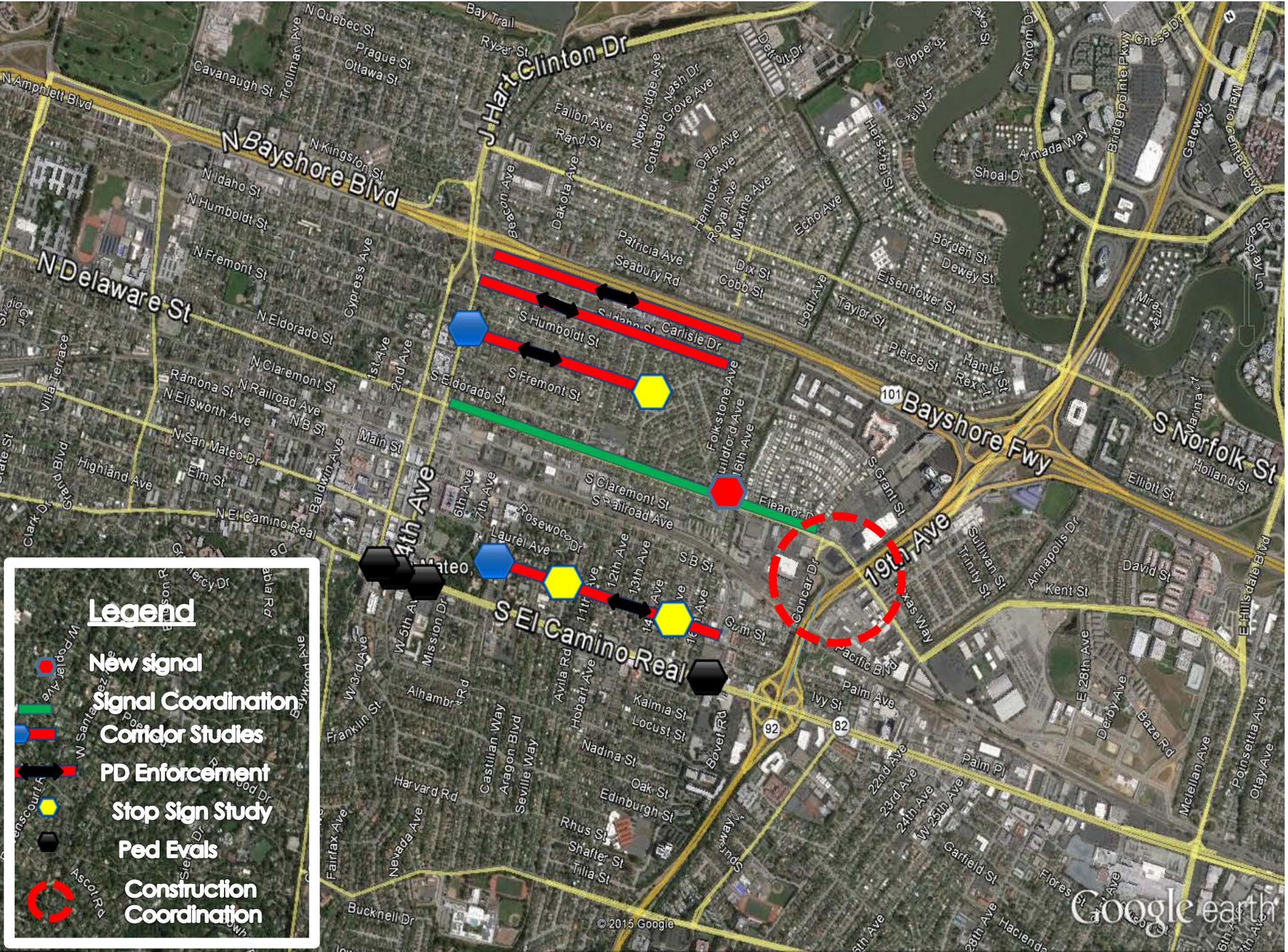


# CHALLENGES

- Neighborhood agreement to solutions
- Issues beyond our control - regional & state
- Meets the needs of entire San Mateo community
- Timeliness of response - Regulatory requirements
- Expensive solutions

# NEIGHBORHOOD SOLUTIONS COMING TO YOU

- Signalization of the following intersections:
  - S. Delaware St at E. 16<sup>th</sup> Ave/Sunnybrae Blvd
- Coordination of the signals along the S. Delaware
- Corridor studies of Palm Ave and S. Grant
- Ongoing speeding enforcement of:
  - Palm Ave, S. Grant St, S. Amphlett Blvd, S. Idaho
- Stop Sign Studies at 10<sup>th</sup>/S. Grant & Palm corridor
- Evaluating pedestrian timing with Caltrans on El Camino at 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup>, 17<sup>th</sup>
- Ongoing coordination of construction activities at Concar/Delaware



### Legend

- New signal
- Signal Coordination
- Corridor Studies
- ↔ PD Enforcement
- Stop Sign Study
- Ped Evals
- Construction Coordination

# LOCAL & REGIONAL STUDIES/PROJECTS

1. SR-92 Improvements (I-280 to SM Bridge) Study
2. US-101 Mid-County Improvements Study
3. Peninsula Ave Interchange
4. SR-92/El Camino Real Interchange
5. Railroad Grade Separations at 25th, 28th and 31<sup>st</sup>
6. 20th/El Camino Real Right Turn Lane

For more information, please see separate project sheet available.



# BREAK-OUT SESSION

1. Comments by table
2. Facilitators will:
  - a. Solicit comments from each person
  - b. List all issues on flip chart
3. Participants will:
  - a. Share specific traffic interests
  - b. Note area of interests on map
  - c. One speaker at a time
  - d. Be respectful and courteous
  - e. Share the airtime
  - f. All comments/suggestions are valid
  - g. Identify top 3 concerns of group
4. Transition to neighborhood plan discussion

# FURTHER DEVELOPING NEIGHBORHOOD PLANS

1. Identify preferred process for next step – ongoing communication

Suggestions –

- Use HOA
- Steering Committee with selected members
- Formal City process (through the Public Works Commission, similar process like stop signs)
- Others???

2. Tables report back

# STAY CONNECTED

- [www.cityofsanmateo.org/traffic](http://www.cityofsanmateo.org/traffic)
- Sign in sheets at entrance

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*California*

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Forum #7: April 14  
Forum #8: April 28  
Forum #9: May 12  
Forum #10: May 26

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### Neighborhood Traffic Forums

Through the end of May 2016, Public Works will be holding a series of bi-weekly public forums to gather feedback and suggestions from the community regarding traffic concerns throughout the City.

**Below is a map of the ten neighborhood areas Public Works plans to hold meetings. Click on any colored area to get details:**

**Contact Information**

**NotifyMe Email Updates**

**Calendar** [SEE MORE](#)

- Thu, Jan. 14**  
[Traffic Forum #1: Sunnybrae Elementary](#)
- Thu, Jan. 28**  
[Traffic Forum #2: San Mateo Police Station](#)
- Thu, Feb. 11**  
[Traffic Forum #3: San Mateo High School Cafeteria](#)
- Thu, Feb. 25**  
[Traffic Forum #4: Oak Grove](#)

# NEXT STEPS

1. Initiate solutions
2. Continuously update Traffic Forums website with meeting notes and updates
3. Look for opportunities to participate online
4. Future neighborhood discussions and process



THANK YOU!

