

CITY OF SAN MATEO PUBLIC WORKS COMMISSION
WEDNESDAY, DECEMBER 9, 2015, 7:30 p.m. *AMENDED 1/13/16*
CITY HALL, CITY COUNCIL CHAMBERS

MINUTES

PLEDGE OF ALLEGIANCE. Garrett Rice led the pledge of allegiance.

2. ROLL CALL. Members present were, Chair; Garrett Rice, Anna Kuhre, Laurie Watanuki and Kara Cox. Staff in attendance included Brad Underwood, Public Works Director; Ralph Braboy, Deputy Director; Gary DeJesus, Deputy Director; Gary Heap, Engineering Manager; Cathi Zammit, Engineering Manager; Tracy Scramaglia, Senior Engineer; Sarah Scheidt, Environmental Compliance Manager, and Ray Jackson, Field Maintenance Manager.

3. APPROVAL OF THE NOVEMBER 12, 2015 REGULAR MEETING MINUTES. The November 2015 regular meeting minutes were approved as submitted **4-0**.

4. PUBLIC COMMENT.

- Nickie Irvine commented on a dangerous crossing situation on El Camino Real at the northern border of San Mateo. Written comments were submitted as *public record*.
- Ben Toy supported Ms. Irvine's comments and added that carbon fiber bicycles do not activate certain bicycle loop detectors in San Mateo.
- Stanley Gross wanted to know status on resurfacing of the tennis courts.

5. TRAFFIC CONCERNS OUTREACH FORUMS. Tracy Scramaglia, Senior Engineer, presented the report and asked that the Public Works Commission receive and discuss information on the Traffic Concerns Outreach Forums (TCOF).

After questions from the Commissioners the item was open for Public Comment. Greg St. Clair, Steve Carlson, Robert S, James Wayne, Ben Toy, Mike Bratt, Sal Urbina, Joanne Bennet, Tim Toda, Ganesh Subramanian, Derek Daily, Ann-Margaret, Erika Powell (wants to be part of the forum), and Kathryn Suski had the following comments:

- Need feasibility study in the Fiesta Garden neighborhood as soon as possible, cannot wait 2 to 3 years for solution; construction has made it challenging.
- Need more outreach, include steering committee and need commitment from City Council so they can be part of the process.
- Hillsdale/DeAnza area is heavily congested with traffic and speeding. Stop signs were requested to alleviate speeding and help with line of sight at intersections but denied by Public Works. Traffic calming is needed specifically coming off DeAnza; program needs more work; need larger committee.
- Suggestion to put in traffic circles with 4-way stop; ie. 5th at S. Humboldt and 5th at S. Idaho; put in bulb outs; S. Idaho between 4th and 7th needs to be repaired and repaved; very hazardous for bicyclists .
- Grade separation will create more traffic in all neighborhoods; increase in cut-thru traffic and speeding between Peninsula and Poplar; 16th Avenue has become a speeding thoroughfare, creating public safety issue.
- Ten workshops in the next six months is not enough, need to have two workshops a week.
- Letters were also submitted as *public record* by Tony Barisone and Mike Bratt. Erika Powell submitted comments from 25 residents that attended the November 7, 2015 Central Neighborhood Association Traffic Calming Meeting #1.

After public comment, the Commissioners had the following recommendations:

- Noticing needs to be broader to include all HOA's, include renters and post on PATCH and other sites.
- *Elected Designated* HOA/neighborhood representatives to allow for continuous representation.
- Another view was to encourage and engage as many people as possible with the process.
- Need more police enforcement on 5th Avenue; ticket speeders, drivers going through stop signs.
- Encourage residents to be participants on committees and attend forums.
- Quality of life issue, need to mitigate traffic issue.
- *Support Vision Zero and Sustainable Streets Plan for pedestrian and bike safety as we go through TCOF.*

No motion was needed for this item.

6. **STREET SWEEPING PROGRAM INFORMATION EXCHANGE.** Gary DeJesus, Deputy Director, presented the report and asked that the Public Works Commission receives background information on the Street Sweeping Program and provide feedback on possible program modifications.

After questions from the Commissioners the item was open for Public Comment with the following comments from Steve Carlson, Ben Toy, Kristi Frederick, and Ann-Margaret:

- North Central is a high rental area which creates high trash area; most of the trash is cigarettes and plastic utensils because of high concentration of fast food vendors.
- Sign the area and have parking enforcement in place.
- Questioned how the map was put together; Was there a baseline? How much volume is collected? What type of trash is picked up?
- Encourage business owners to be part of the program.
- Council needs to look at the amount of fast food vendors to include in part of the condition of approval.
- Suggestion to time street cleaning trucks during the day rather than early morning.
- Outsourcing is a good option.
- Against mandatory signage and outsourcing.
- Placement of street sweeping signs/no parking needs to be considered; cannot put in front of schools.
- Low trash generators should have less sweeping.
- Involve volunteers to participate in trash clean-up.

After public comment, the Commissioners had the following recommendations:

- Signage on 4th and 5th Avenue will also help move parked vehicles off the road, especially cars with 'for sale' signs and cars being repaired.
- Support mandatory signage in high trash areas.
- Support outsourcing; bring in consultant and maybe tie into trash fee.
- Sweep high trash areas more often.
- Figure out methodology; give Public Works flexibility to do what needs to be done.

No Motion needed for this item.

7. **CLEAN WATER PROGRAM DRAFT PROGRAMMATIC ENVIRONMENTAL IMPACT REPORT PUBLIC COMMENT.** Cathi Zammit, Engineering Manager, and Andrea Gardner, Environmental Permitting Lead from CH2M, presented the report and asked that the Public Works Commission discuss and receive comment on the Draft Programmatic Environmental Impact Report for the Clean Water Program.

After questions from the Commissioners the item was open for Public Comment with the following comments from Steve Carlson, Issa Fiad, Bob Hortop, Ann-Margaret, Mary Webb, Sue Mofsie-Stevenson, and Nanette Watts, with the following comments:

- The notification was inadequate, notice was not received until one or two days before the meeting; little or no outreach is a disservice to the community; need additional communication on website, newspaper articles, etc.
- Concern about construction creating a safety issue (ie. 25th Avenue narrowed to one lane with no flagmen or police).
- Strong smell from Dale Avenue Pump Station could be creating health issues; question the Draft EIR 4.1.3 stating that only a handful of people have had any issues with the smell; affects quality of life
- Extending comment period beyond December 18 will give others time to comment; CEQA does not say comment can't go beyond 60 days.
- Bertha Sanchez submitted letter as *public record*, regarding late notice of the meeting.

After public comment, the Commissioners had the following recommendations:

- Why can't the comment period be extended? (*Public Works will extend the comment period and bring back to the Commissioners on January 13, 2016.*)

8. ANNOUNCEMENTS.

- Director Underwood gave an update on items for January commission; Quarterly Update of Bicycle/Pedestrian Projects; Taxi Cab Ordinance and the return of the Clean Water Program Draft PEIR.
- Director Underwood will also have an update two times a year on the CIP program and the Clean Water Program. Future item will be a summary of the challenges of the storm water capture.
- Election of the Chair and Vice Chair will be at the January 13 meeting.
- The Clerk's office is in the process of setting up interviews for the vacant Public Works Commission position.

9. OTHER BUSINESS. None

10. ADJOURNMENT. There being no further business, the meeting adjourned at 10:40 PM.

RESPECTFULLY SUBMITTED,



**COOKIE KAPLAN
EXECUTIVE ASSISTANT**