

**CITY OF SAN MATEO PUBLIC WORKS COMMISSION
WEDNESDAY, NOVEMBER 12, 2015, 7:30 p.m.
CITY HALL, CITY COUNCIL CHAMBERS**

MINUTES

PLEDGE OF ALLEGIANCE. Anna Kuhre led the pledge of allegiance.

2. ROLL CALL. Members present were, Chair Garrett Rice; Anna Kuhre, and Kara Cox. Laurie Watanuki was absent and excused. Staff in attendance included Ralph Braboy, Deputy Director; and Cathi Zammit, Engineering Program Manager.

3. APPROVAL OF THE AUGUST 12, 2015 REGULAR MEETING MINUTES. The August 2015 regular meeting minutes were approved as submitted 3-0.

4. PUBLIC COMMENT.

- Stanley Gross commented on the disrepair of the tennis courts. Mr. Gross also read a letter he presented to the Parks and Recreation Commission regarding the state of the tennis courts, which was submitted as public record.

5. CLEAN WATER PROGRAM DRAFT PROGRAMMATIC ENVIRONMENTAL IMPACT REPORT PUBLIC COMMENT. Cathi Zammit, Engineering Program Manager, and Andrea Gardner, Environmental Permitting Lead from CH2M, presented the report and asked that the Public Works Commission discuss and receive comment on the Draft Programmatic Environmental Impact Report for the Clean Water Program.

After questions from the Commissioners the item was open for Public Comment as follows:

- Steve Carlson had the following concerns regarding the PEIR noticing:
No mention made on location of the meeting; Public Works Commission meeting is not listed on the City calendar; it is difficult to navigate the City website; Foster City has a great website on this project; there is nothing that identifies that the EIR is available; received the notice 3 days after the comment period and should have been 2 weeks in advance for review. Evident that noticing is defective because there were only 3 citizens at the scoping meeting and there is a limited number in the audience tonight. Notice should be revised and resent.
Comments regarding the document included:
Document is inadequate, particularly regarding the in-ground storage tanks in residential areas, concerned about land use designation and City General Plan; Planning Commission needs to weigh in on this document; other partner agencies need to contribute to the solutions.
- Ben Toy agrees with Mr. Carlson stating that notice should be sent to entire City and beyond, including Hillsborough, Foster City and maybe Belmont. Agrees that City website is horrible and needs to be redone and more user-friendly. Does not want storage tanks in residential neighborhoods.

After public comment, the Commissioners discussed the item and comments included: recommend Mr. Carlson's comments are seriously considered; continued notification to citizens, consider other avenues like the press to get the word out about this \$900M project; go beyond minimum requirements required by CEQA document; concentrate on the project being a clean water program to protect the bay and not just an improvement to the sewer system; reach out to the City Attorney to make sure missing location on the notice does not void the notice; website needs to be improved so there is more uniformity between all departments; the Clean Water Program website should be linked to the City website.

No motion was needed for this item.

ANNOUNCEMENTS.

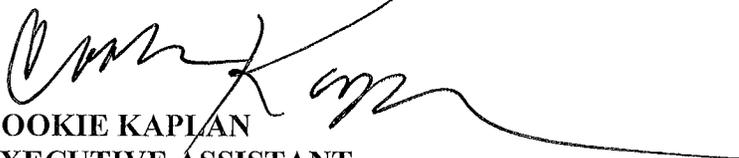
- Commissioner Kuhre announced that the grand opening of the ice rink and tree lighting ceremony will be Friday, November 13, from 6:00 PM to 8:00 PM.
- Chair Rice thanked Erika Powell for her time as a Commissioner.

7. OTHER BUSINESS.

- Deputy Director Braboy advised that the Traffic Congestion Public Outreach Efforts Report will be presented at the January meeting and at this time there are no agenda items for December.
- Chair Rice voiced concern and disappointment that 5 or 6 meetings have already been cancelled this year. The meetings that have been held usually have only one agenda item and are usually informational only. Chair Rice wants this concern shared with the Director.
- Commissioner Kuhre concurred with Chair Rice's comment.

8. ADJOURNMENT. There being no further business, the meeting adjourned at 8:30 PM.

RESPECTFULLY SUBMITTED,



Handwritten signature of Cookie Kaplan in black ink, consisting of a stylized cursive 'C' followed by 'Kaplan' and a long horizontal flourish.

**COOKIE KAPLAN
EXECUTIVE ASSISTANT**