

CITY OF SAN MATEO PUBLIC WORKS COMMISSION  
WEDNESDAY, JANUARY 14, 2015, 7:30 p.m.  
CITY HALL, CITY COUNCIL CHAMBERS

The January 2015 regular meeting minutes were approved with additions submitted as Public Record by Commissioner Watanuki. Minutes were approved with correction 5-0.

MINUTES

1. **PLEDGE OF ALLEGIANCE.** Anna Kuhre led the pledge of allegiance.
2. **ROLL CALL.** Members present were, Anna Kuhre Chair; Garrett Rice, Laurie Watanuki and Erika Powell. Staff in attendance included Brad Underwood, Public Works Director; Gary Heap, Engineering Manager; Ken Chin, Project Manager, and Aaron Lam, Associate Engineer.
3. **APPROVAL OF THE DECEMBER 10, 2014 REGULAR MEETING MINUTES.** The December 2014 regular meeting minutes were approved as submitted 4-0.
4. **ELECTION OF CHAIR AND VICE CHAIR.** Garrett Rice was nominated and elected as Commission Chair and Erika Powell was nominated and elected as Vice Chair. Motion passed 4-0.
5. **PUBLIC COMMENT.** None.
6. **FINAL DRAFT SUSTAINABLE STREETS PLAN – ACCEPTANCE RECOMMENDATION.** Ken Chin, Project Manager, presented the report and asked that the Public Works Commission review and recommend to the City Council the acceptance of the Sustainable Streets Plan. Jessica Alba from Nelson Nygard was also available to answer questions

After questions from the Commissioners the item was open for Public Comment from Jill Fenaux, Daniel Swetlik, Joel Horwitz, Kara Cox, Rick Bonilla, Sue Carmichael, and Tiffany Daily with some of the following comments:

- Need effective street cleaning signs; back-up will be created on local streets when metering lights are activated at 4<sup>th</sup>/Hwy 101; need underground electrical wires on South Grant; too many cars for sale on 4<sup>th</sup> Avenue; increase tree canopy.
- Concern about the eastern side of B Street when walking toward downtown as there are no curb ramps, creating unsafe walking conditions.
- Support the Draft Sustainable Street Plan, the VMT and Vision Zero.
- Additional comments also submitted in memos as public record from Laurie Watanuki; email to Planning Commission from Laurie Watanuki and Central Neighborhood Association letter to Ken Chin (showing correction indicating "... the east side of S. Claremont...".)

After public comment, the Commissioners discussed the item. Anna Kuhre made a motion to recommend to the City Council the acceptance of the Sustainable Streets Plan; Erika Powell seconded the motion. The motion passed 4-0.

6. **OTHER BUSINESS.** None
7. **ANNOUNCEMENTS.**
  - Chair Rice asked about the status on the vacant Public Works Commissioner position. (*Director Underwood stated that the Clerk's office is waiting for additional applicants before the interview process is started.*)
  - Director Underwood reminded the Commissioners that the February 11 commission meeting will start at 6:00 PM with a study session on the 2<sup>nd</sup> Quarter Update – Pedestrian and Bicycle Projects. The regular Commission meeting, at 7:30 PM, will include a presentation on the Safe Routes to School Program.
  - Chair Rice announced that he will be absent from the February 11 meeting.
8. **ADJOURNMENT.** There being no further business, the meeting adjourned at 8:40 PM.

RESPECTFULLY SUBMITTED,

  
OKIE KAPLAN  
EXECUTIVE ASSISTANT