

COMMISSION MEMBERS

Chair - Cliff Robbins
Vice Chair - Papia Gambelin
Commissioner – Eric Holm
Commissioner - Stan Watkins
Commissioner - Sean Williams



DRAFT MINUTES

PARK AND RECREATION COMMISSION REGULAR MEETING

Wednesday, December 3, 2014

7:30 p.m.

City Hall, Conference Room C

330 W. 20th Avenue

San Mateo, California 94403

Chair Robbins called the meeting to order at 7:31 pm.

- Pledge of Allegiance
- Roll Call – Commissioners Present: Holm, Robbins, Watkins, Williams and Gambelin (7:37pm)
Staff Present: Paul Council, Community Services Manager, and Recording Secretary, Vicki Wilson.
- MINUTES APPROVAL
Chair Robbins moved, seconded by Commissioner Williams to approve the Park and Recreation Commission Regular Meeting Minutes of November 5, 2014 as amended, motion carried 4/0– vote taken prior to arrival of Commissioner Gambelin. **(M-Robbins, S-Williams, carried 4/0)**

PUBLIC COMMENT - Kevin Sullivan, Belmont and William Schram, San Mateo both asked the Commission to consider bike or multi use trails on Sugarloaf Mountain for cyclist.

NEW BUSINESS

2. Parks and Recreation Fee Schedule: FY 15-16

Paul Council briefly reviewed the staff report on the FY 2015-16 fee schedule. Commissioners posed questions and offered comment. There were some questions about the fees for special events moving from the tiered model. There was also concern over the park in lieu fee increase. Chair Robbins moved, seconded by Commissioner Holm to recommend to the City Council adoption of the proposed FY 2015-16 fee schedule for parks and Recreation facilities and miscellaneous fees, minus the in lieu fee portion. Motion carried 5/0. **(M-Robbins, S-Holm, carried 5/0).**

Staff will report back to the Commission on the in lieu fee portion of the fee schedule in January 2015. Staff will also provide more detailed information on the Special Event piece of the fee increases prior to or as part of the FY 16-17 fee approval.

REPORTS AND ANNOUNCEMENTS FROM COMMISSIONERS AND STAFF

- Paul Council announced the King Building Lighting on Friday December 5, 2014 at 6pm.
- Paul also reminded Commissioners about the Holiday Festival of Dance on December 13 and December 14, 2014.
- Paul announced the retirement of Custodian Juvenal Noriega after 20 years of service.

ADJOURNMENT Chair Robbins adjourned the meeting at 8:46 pm.

In compliance with the Americans with Disabilities Act, those with disabilities requiring special accommodations to participate in this meeting may contact the Parks and Recreation Department at (650) 522-7400 x 3 or parksandrecreation@cityofsanmateo.org. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.