

## COMMISSION MEMBERS

Chair - Cliff Robbins  
Vice Chair - Papia Gambelin  
Commissioner – Eric Holm  
Commissioner - Stan Watkins  
Commissioner - Sean Williams



## APPROVED MINUTES

### PARK AND RECREATION COMMISSION REGULAR MEETING

Wednesday, November 5, 2014

7:30 p.m.

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City Hall, Conference Room C

330 W. 20<sup>th</sup> Avenue

San Mateo, California 94403

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Chair Robbins called the meeting to order at 7:30 pm.

- Pledge of Allegiance
- Roll Call – Commissioners Present: Gambelin, Holm Robbins, Watkins, Williams

Staff Present: Sheila Canzian, Director of Parks and Recreation, Dennis Frank, Landscape Architect, Susanna Chan, Deputy Director of Public Works, Cathi Zammit, Senior Engineer and Recording Secretary, Vicki Wilson.

- MINUTES APPROVAL

Chair Robbins moved, seconded by Commissioner Williams to approve the Park and Recreation Commission Regular Meeting Minutes of September 3, 2014, motion carried 3/0. **(M-Robbins, S-Williams, carried 3/0/2 abstentions–Gambelin and Holm were not at the September meeting).**

**PUBLIC COMMENT** - None.

#### **OLD BUSINESS –**

1. ELECTION OF OFFICERS

Chair Robbins moved, seconded by Commissioner Williams to nominate Papia Gambelin for an additional term as Vice Chair. Motion carried 4/0/1 abstention – Watkins. **M-Robbins, S- Williams, carried 4/0/1 abstention Watkins.**

Vice Chair Gambelin moved, seconded by Commissioner Williams to nominate Cliff Robbins to an additional term as Chair. Motion carried 4/0/1 abstention-Watkins. **M-Gambelin, S- Williams, carried 4/0/1 abstention Watkins.**

#### **NEW BUSINESS**

2. PRELIMINARY DRAFT REVIEW OF LAURELWOOD PARK & SUGARLOAF MOUNTAIN OPEN SPACE MANAGEMENT PLAN AMENDMENT

Dennis Frank provided some background on the Laurelwood Park & Sugarloaf Mountain Open Space Management Plan amendment. He introduced Patrick Miller, Consultant from 2M Associates who provided a PowerPoint presentation and reviewed the proposed draft amendment document and explained the process. Commissioners posed questions and offered comment. Members of the public spoke to the item. They were generally pleased with the plan, and verbalized a few concerns. Commissioner Williams would like consideration for cyclists to use the trails. While not part of the proposed amendment to the Management Plan, Commissioner Watkins encouraged and proposed mitigating the erosion on the Glendora side of Laurelwood Park while other work is going on. Overall the public in attendance are very pleased with the amended plan and pleased it is moving forward. Commissioner Holm would like the

pedestrian trails to remain pedestrian only. Some members of the public would like to see an additional trail included in the amended plan. The following members of the public spoke to the item:

Katy Flynn – Great document. Concerned about trails going through coyote habitat. Trails impact on the sudden Oak death. Can we patch up fire breaks as new trails are worked on? How will the leveling of the Emergency access road on the Salson trail be managed? – It is very steep.

Marilyn Green – Speaking for the Trail Center-they are pleased with the trails as laid out. As a citizen she is In favor of adding that unauthorized trail that is currently between the creek and Glendora Drive to the plan.

Tom Morse – Concurs with Marilyn Green about adding the trail between the creek and Glendora Drive to the plan.

Justin Fok – He is pleased with the amended plan, but expressed concern about cyclist being banned. He would like to bikes allowed on trails with pedestrians.

Steve Maskel – He feels the plan is fantastic. He is concerned about the Mission Blue butterfly and erosion in trails if they are not well constructed. He is delighted the trail plan is moving forward.

Jo Ann Cobb, of Belmont, thanked everyone that has worked on this project. She is pleased the trail plan is moving forward.

Ken and Lynn Abreu – Glad to see this being done and being done right.

Brendan Casey – asked that the habitat be considered where the stairs may be built near Overlook Court. He reported owls nesting in the area. He would prefer the stairs not be built.

Dennis Frank also shared an email he received from resident Mike Callan, expressing concern over the impact to the natural environment by construction of a new Accessible Trail. He would like staff to consider modifying an existing trail.

### 3. INTEGRATED WASTEWATER MASTER PLAN AND BAY MEADOWS PARK WET WEATHER STORAGE

Susanna Chan, Deputy Director of Public Works provided a PowerPoint presentation and reviewed the staff report on the Integrated Master Plan for the City's sanitary sewer system. Commissioners were asked to provide additional interests on the proposed location of a wet weather storage basin below the ball fields at Bay Meadows Park in order to provide essential wastewater services and meet regulatory requirements by preventing sewer system overflows. Commissioners posed questions and offered comment. Commissioners are in favor of the project and would like to add that the project should not negatively impact park users as one of the goals as this Master Plan moves forward. Cathi Zammit, Senior Engineer and Consultants were available for questions.

### **REPORTS AND ANNOUNCEMENTS FROM COMMISSIONERS AND STAFF**

- Sheila reminded Commissioners about the upcoming Holiday Festival of Dance – let Vicki know if you need tickets.
- There was a brief discussion on the Matrix and Crystal Ball.

**ADJOURNMENT** Chair Robbins adjourned the meeting at 9:22 pm.

In compliance with the Americans with Disabilities Act, those with disabilities requiring special accommodations to participate in this meeting may contact the Parks and Recreation Department at (650) 522-7400 x 3 or [parksandrecreation@cityofsanmateo.org](mailto:parksandrecreation@cityofsanmateo.org). Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.