



**CITY OF SAN MATEO
LIBRARY BOARD OF TRUSTEES
July 28, 2014**

Meeting Minutes

CALL TO ORDER

The meeting was called to order by Robin Rodricks, Vice President of the Library Board of Trustees at 5:31 p.m.

PLEDGE OF ALLEGIANCE & ROLL CALL

Ms. Rodricks led those in attendance with the Pledge of Allegiance. Present were: Library Board members Susan Monroe and Mitra Haddad; City Librarian Ben Ocón; Deputy City Librarian Elliot Warren; and Executive Assistant Heather Stewart. President Sarah Giffen and Trustee Dr. Al Acena were excused.

CONSENT CALENDAR

1. The approval of the June 30, 2014 minutes was tabled to the next meeting due to lack of quorum of participating trustees.

The following items of the Consent Calendar were approved with one motion made by Ms. Haddad, seconded by Ms. Monroe and with a vote of 3-0.

2. Financial Report for June, 2014
3. Acceptance of Gifts for May, 2014 and June, 2014

PUBLIC COMMENT

None.

COMMUNICATION

4. National Night Out

The Board discussed the 2014 National Night Out event at the King Community Center on August 5 and discussed their participation at the Library's information table.

UNFINISHED BUSINESS

5. Artwork Signage: Sam Francis Monotype

The Library Board discussed the recommendation of the Civic Arts Committee to include the phrase "and raised" to the suggested language from the Sam Francis Foundation. Ms. Monroe made a motion, seconded by Ms. Haddad, motion carried 3-0.

NEW BUSINESS

6. Ribbon Cutting Functions to Extend Library Hours

Mr. Ocón shared a recap and photos from the ribbon cutting events at each library facility on July 7 and 8 to commemorate the new hours of service. Ms. Rodricks recounted her experience at each ribbon cutting ceremony that also included the participation of Trustees Sarah Giffen and Dr. Acena.

7. The Big Lift's "Little Free Libraries"

Mr. Ocón shared the effort of The Big Lift to provide "Little Free Libraries" in the community at places where children gather. Community members and organizations can request to host or sponsor a Little Free Library within the City of San Mateo or elsewhere within San Mateo County. Interested persons can inquire at the Library.

8. Edge Initiative

Deputy City Librarian Elliot Warren presented information about a special technology initiative—the Edge Initiative—that will help libraries improve access to information for their respective communities. Sponsored by the Bill and Melinda Gates Foundation, the vision of the program is that “all people should have opportunities to enrich and improve their lives through open access to information, communication, and technology services provided by public libraries” with a focus on “helping libraries create a path for the continuous growth and development of their public technology services.” This process includes a self-assessment of current services and areas for growth. Mr. Warren also shared information and ideas for future plans with the Board.

REPORTS

9. Library Board President – Ms. Rodricks had no report in Ms. Giffen’s absence.

10. City Librarian—Mr. Ocón shared highlights of his City Librarian’s Report

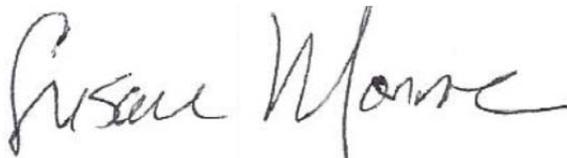
- The success of the 2014 Summer Learning Programs for children and teens.
- The Summer Learning Program’s “Paws to Read” theme and the upcoming presentation from the Peninsula Humane Society.
- Macy’s (Hillsdale Mall) support of the “Be Book Smart” promotion (June 18-July 13) to raise funds for Reading is Fundamental that will donate free children’s books to the San Mateo Public Library.

OTHER BUSINESS

- There was no other business.
- Ms. Rodricks adjourned the meeting at 6:32 pm.

Next Meeting: The Library Board will next meet on **Monday, August 25, 2014, 5:30 p.m. Cedar Room, Main Library.**

Submitted by:



Susan Monroe, Secretary 2014-15

August 16, 2014
Date