

**THE CAREY SCHOOL
SPECIAL EVENING EVENT PARKING PROTOCOL
October 20,2012**

In an effort to minimize the impact The Carey School has on the surrounding neighborhood, parking routines that are tailored to the anticipated parking needs of the particular evening event have been established.

Examples of evening events include:

<u>Date</u>	<u>Event</u>
Thursday, September 13, 2012	Back To School Night
Thursday, January 10, 2013	State of School Conversation
Friday, May 10, 2012	Spaghetti Dinner
Friday, May 31, 2012	Operetta

At least 10 days prior to special events, parents will be reminded of limited on-site parking availability and will be directed to use the surface parking lots at 1900/1950/2000 Alameda de las Pulgas. Prior to each event, temporary signage of professional grade and quality will be placed at the entrances to these parking lots, directing Carey families to park at these lots. Total capacity of these three surface lots combined is slightly more than 370 spaces which exceeds the expected demand during special events.

For evening events, approximately 30 temporary on-site parking spaces can be accommodated on the lower playground area of the school campus. With approximately 180 families attending Carey School, an estimated 150 parking spaces would then be utilized off-site. The attached document details the agreement between The Carey School and Hines Interests Limited Partnership for use of the parking spaces at 1900/1950/2000 Alameda de las Pulgas for special events.

Neighbors within 300 feet of The Carey School will be notified at least 10 days prior to our upcoming event and will be encouraged to provide direct feedback on our efforts to control and contain our events' impact.

As previously mentioned, the campus grounds may be used to accommodate approximately 30 additional parking spaces. Four staff members will manage on-site parking. They will be positioned as follows (please see attached photo):
Position #1: Positioned at the corner of 20th and LaSalle. This individual keeps count of cars that may park on Carey grounds and re-directs cars if lot is already full. By way of walkie-talkie, informs Position #2 of cars about to enter the lot.
Position #2: Positioned inside the lot at the turn cars will take to enter the lower playground. Directs cars to lower playground parking.
Positions #3 & #4: Positioned on the lower playground, directing cars where to park and ensuring safety of foot traffic.

1900/1950/2000 Alameda de las Pulgas
• Park approximately 150 cars

Position #1

Position #2

Positions #3 & 4

Lower Playground
• Park approximately 30 cars

Total parking spaces provided - 180 spaces

ACKNOWLEDGEMENT OF RISK RELEASE OF LIABILITY

As of November 1, 2012 and until notice of termination, Hines Interests Limited Partnership will permit its neighbor, The Carey School of San Mateo, CA, occasional and limited use of exterior parking stalls at 1900/1950/2000 Alameda de las Pulgas, San Mateo, CA for the purpose of overflow parking during special evening events held at The Carey School (referred to as "the Activity" for the remainder of this document). These special events are expected to occur approximately four (4) times during the academic year, with The Carey School providing advanced notice of each event date. Prior to The Carey School conducting the Activity, Hines Interests Limited Partnership requires that an authorized representative for The Carey School sign this Acknowledgement of Risk and Release of Liability on behalf of The Carey School and any individuals participating in said Activity.

The Carey School fully understands that use of the facilities when conducting and/or participating in the Activity is purely voluntary. The Carey School understands that Hines Interests Limited Partnership shall not be responsible or liable for any injury resulting from conducting and/or participating in the Activity.

In consideration of The Carey School's use of the facilities to conduct and/or participate in the Activity, it is expressly understood and agreed that The Carey School assumes all risks of injury, accident or other damage participating individuals may sustain as a result of conducting or participating in the Activity. The Carey School understands that if any individual is injured as a result of their participation in the Activity, Hines Interests Limited Partnership's liability insurance will not cover their injuries. In addition, it is expressly understood and agreed that The Carey School will be responsible for any damage sustained to the property during the Activity or by any participants of the Activity.

The Carey School hereby waives, releases and discharges Hines Interests Limited Partnership and Hines REIT 1900/2000 Alameda de las Pulgas LLC from any and all liability, including but not limited to any claims for personal injury or claims of financial or health consequences arising from or attributable in any way to participation in the Activity.

The Carey School understands that it will not be able to conduct the Activity on the premises unless an authorized representative has signed this acknowledgement and release.

I have read this Acknowledgement of Risk and Release of Liability. I am an authorized representative of The Carey School. I understand and voluntarily agree on behalf of The Carey School to the terms and conditions regarding The Carey School and any additional individual's conduct and participation in the Activity.


Signature

JANE P. KOLMODIN
Name (Print)

10/25/12
Date