

SAINT MATTHEWS
Traffic & Parking Management Plan (T&PMP)
Monitoring Program – May 30, 2012

Item #	Description	Implemented	In Process	Pending MP Approval	Notes
1	Establish Traffic & Parking Committee	Committee established and meeting regularly		X	
2	Expand Traffic & Parking Committee to include HOA Representative			X	
3	Increase on-site parking by 108 parking spaces			X	
4	Formalize agreement to use Pacific Western Bank building parking		X		
5	Install pedestrian countdown signal heads at El Camino & Ninth Avenue			X	
6	Develop & promote carpooling program	Promotion being done via SMP website, flyers and newsletters	X		
7	Provide current Sam Trans route maps & schedules	Link available on SMP website and schedules are available in school office and at masses	X		

8	Promote walking & biking to school	Promotion being done via SMP website, flyers and newsletters	X		
9	Install additional secure bike racks on site	Bike racks bikes on site installed	X		
10	Conduct evaluations or surveys of school related trips and church related trips	Sunday mass off site parking being monitored	X		
11	Parents to perform up to six traffic and parking patrol shifts over the course of each school year	Being implemented	X		
12	Establish Traffic and Parking Patrol Binder	Completed	X		
13	Provide traffic and parking patrol guidelines to all parents	Being implemented	X		
14	The six patrol positions shall be as designated in the T&PMP	Being Implemented	X		
15	Traffic & parking personnel shall wear orange reflective safety vests	Being Implemented	X		
16	Traffic safety warning devices shall be used during school drop off and pick up periods	Being Implemented	X		
17	Hire professional parking service to implement all elements of the Sunday Mass Traffic and Parking Program	Peninsula Parking under contract to including 4 pkg attendants for Sunday masses.	X		

18	Issue a s Student and Parent Handbook	Done	X		
19	Throughout the course of the year provide traffic and parking reminders to parents and parishners	Being implemented	X		
20	Review traffic and parking procedures at the beginning of the school year and at gatherings throughout the year and regularly at Sunday masses	Being implemented	X		
21	Include all traffic and parking procedures and rules information on line as detailed in the T&PMP	Done	X		
22	Update handbook and website to reflect new procedures, rules, parking and traffic information		To be done upon increase in parking spaces 306		
23	Traffic and parking map shall be provided to all parents and parishners on line and in hard copy	Done	X		
24	Conduct survey of parking conditions during Sunday masses	Done	X		
25	Develop traffic and parking patrol guidelines for Sunday masses in English and Spanish	Done	X		
26	Post a schedule of all typical religious and school gathering, major events and minor events on website at least six months prior to each gathering or event	Done-SMP website	X		
27	Hold no more than six "major events" one of them being Carnival per year via the approval of the City's Special Community Event Application process	Measure adopted and to be implemented	X		
28	Relocate any conflicting event to an off-site location or cancel said event anytime a funeral or wedding shall create a parking demand for greater than 150 cars	Measure adopted	X		

29	Follow the procedures as detailed in T&PMP and per the City's permitting process for Carnival	Implemented annually	X		
30	Maintain a telephone hot line to report any parking and traffic issues	To implemented during major events	X		
31	Monitor the T&PMP in accordance with Section H of the T&PMP	On-going	X		